

**DRAFT**  
**MINUTES OF THE MEETING OF THE LOWER WINTERBORNE PARISH**  
**COUNCIL HELD ON TUESDAY 2 SEPTEMBER 2014 AT WINTERBORNE**  
**KINGSTON VILLAGE HALL**

<b>PRESENT:</b>	<b>Di Lewis (Chairman)</b>	<b>DL</b>
	<b>Laurence Burgess (Vice Chairman)</b>	<b>LB</b>
	<b>Roy Allcock</b>	<b>RA</b>
	<b>Helen Andrews</b>	<b>HA</b>
	<b>Paul Humphry</b>	<b>PH</b>
	<b>Jocelyn Jenkins</b>	<b>JJ</b>
	<b>Mark Meaden</b>	<b>MM</b>
	<b>Graham Nash</b>	<b>GN</b>
	<b>Sarah Seaton</b>	<b>SS</b>
	<b>Lesley Wilcox (Parish Clerk)</b>	<b>LW</b>

Jane Somper (JS - District Councillor) and 7 members of the public.

- 1. Apologies:** Mark Leaper (ML), Volunteer Flood Warden Graham Hyde (GH), District Councillor Emma Parker.
- 2. Minutes of last meeting:** agreed and signed by DL.
- 3. County Councillor's report** - none received. **District Councillor's report** - JS advised that she would be attending a further meeting regarding tri-working (an initiative to share provision of services within DCC).
- 4. Adoption of Model Financial Regulations:** not yet finalised and to be discussed at the next meeting.
- 5. Resolution to pay bills:** LW reported that, as the Council had not met in August, the following bills had been paid since the July meeting with the authority of the Council being obtained by e-mail: Chairman's attendance at DAPTC 'Chairmanship East' course £30.00, grass cutting (June and July) £1390.00, Audit fees £120.00, petrol and repairs to mower £60.50, Clerk's salary (July) and expenses £164.42. Bills now due were: annual safety inspection of WK's play park £71.94, purchase of mobile phone and top-up for the tractor shed £35.99, Clerk's salary (August) £151.70, petrol for mower £42.55, mole eradication (for 6 months) £187.50, grass cutting (August) £550.00. Payment of all bills agreed. Receipts of £140.00 from memorial fees noted.
- 6. Fingerposts:** The estimated cost of refurbishing the 2 posts in WK is £700.00 although it could be more depending on the condition of the posts or less if the work is undertaken by the Young Offender Institution at Portland. Adrian Stuart will progress this. There is a possibility of match-funding from DCC: DL will progress this. Council agreed to a maximum spend of £500.00 assuming match-funding from Hilary Cox, DCC.

**Action: DL, Adrian Stuart**

**7. Blandford Hill Wind Farm:** LWPC had held a public meeting on 27 August 2014. Following this a letter of objection had been drafted and was read out to the meeting. Following discussion it was agreed to add some further points and issue the letter to NDDC before the deadline of 5 September 2014. JS added that NDDC had already received several hundred letters of objection and had appointed consultants to examine several issues. She had resigned from NDDC's Planning Cttee due to her personal interest in this matter.

**8. Planning:** the application for work to 2 West Green Cottages (WK) had been rejected by NDDC. A decision was still pending on the Broad Close (WK) development.

**9. WK Playground:** the safety inspection report had been received with no serious or urgent issues to be addressed. It was agreed to discuss the action items from the report, with costings, at the next meeting.

**Action: GN**

**10. Speedwatch:** It was agreed to budget £300 for the purchase of the required equipment. A Councillor will be appointed to take this item forward (see item 19).

**11. Parking in Broad Close, WK:** there had been reports of petty vandalism to a car and disputes over parking. It was agreed that any vandalism should be reported to the police. There was thought to be sufficient parking in the area to meet everyone's needs even if residents were not able to park immediately outside their properties. The costs of providing any further parking would have to be met by residents.

**12. Noah Henville Corner, WK:** the trees which are causing a problem are in the garden of a property which is currently empty but due to be let. DL and LW will establish whether the Council can apply for the crowns of the trees to be reduced and where the costs of this would fall.

**Action: DL, LW**

**13. Community First Aid Course:** LW was awaiting details of the course content from St John's Ambulance.

**14. Parish Councillors' reports:** PH has reported the state of some bridleways in WZ. JJ will progress the outstanding issues raised about the cutting of verges etc in East Street, WK, with DCC.

**Action: JJ**

**15. Homewatch:** crime statistics were not yet available. The only known incident was the theft of part of a window in WK's church. The police are advising of jobbers and cold-callers in the Blandford area. If any callers seem suspicious people are advised to call 101 and, if possible, obtain the registration numbers of any vehicles used. The Police & Crime Commissioner is running a feasibility study into 'restorative justice' where suitable punishments will be awarded for minor crimes. This initiative may start in early 2015.

**Speedwatch:** there are some delays to progressing schemes due to the need for security assessments of volunteers. **Floodwatch:** A few riparian owners have already cleared their sections of the river Winterborne. The water table is still dropping although a couple of meters higher than this time last year. GH will re-issue the local Flood Plan. He has again advised NDDC of individuals/businesses who could make use of monies intended for flood defence measures.

The Council's letter to riparian owners reminding them of their obligations will be issued earlier this year as the conditions are currently suitable for the necessary work to be undertaken. GH to be advised that the river bed between Stony Lawn and the Greyhound (WK) needs to be cleared. The culvert and banks at Stony Lawn had been damaged by previous floods and repairs are required. The condition of the drains in West Street (WK) needs to be checked.

**Action: LW**

**16. Correspondence:** DL reported that, as usual, a large amount of correspondence had been received; any issues which needed to be brought to the full meeting of the Council had been put on the agenda. She also reported that LW had resigned from the post of Parish Clerk. She will continue in post until mid-November 2014.

**17. Public discussion:** concern was expressed that the fish and chip van had been prevented from trading at the bus stop in WK and that the library van was now having to park in Clyppetts. It was also reported that the turnstiles had been removed by persons unknown from the path alongside the churchyard in WK: LW will contact the Rights of Way Officer.

**Action: LW**

Concern was expressed about visibility for vehicles exiting Stony Lawn. LW will establish where approval needs to be sought from to erect a mirror at the junction and who was responsibility for trimming the hedge to the paddock opposite the junction. LB advised that hedges are often included in environmental schemes and so should not be trimmed without the owner's knowledge and permission.

**Action: LW**

The meeting then closed to the public.

**18. Clerk's hours/salary:** it was agreed that the hours needed to be increased when advertising the vacancy.

**Action: DL**

**19. Council appointments:** MM agreed to take on the Finance role but will discuss with ML whether any of the tasks could be shared. With that settled, DL will discuss the remaining appointments with the other Councillors.

**Action: DL**

**20. Grass cutting contract:** the latest draft of the contract had been circulated for comments by 5 September. It was hoped to invite tenders and receive them by the end of September to enable the costs to be included in the 2015/16 precept.

**Action: all Councillors**

Next meeting: 14 October 201 at Winterborne Kingston

