

**DRAFT**  
**MINUTES OF THE MEETING OF THE LOWER WINTERBORNE PARISH**  
**COUNCIL HELD ON TUESDAY 14 OCTOBER 2014 AT WINTERBORNE**  
**ZELSTON VILLAGE HALL**

<b>PRESENT:</b>	<b>Di Lewis (Chairman)</b>	<b>DL</b>
	<b>Laurence Burgess (Vice Chairman)</b>	<b>LB</b>
	<b>Roy Allcock</b>	<b>RA</b>
	<b>Jocelyn Jenkins</b>	<b>JJ</b>
	<b>Mark Leaper</b>	<b>ML</b>
	<b>Graham Nash</b>	<b>GN</b>
	<b>Sarah Seaton</b>	<b>SS</b>
	<b>Lesley Wilcox (Parish Clerk)</b>	<b>LW</b>

Emma Parker - District Councillor, Volunteer Flood Wardens Rita Burden (RB) and Graham Hyde (GH) and 7 members of the public.

- 1. Apologies:** Cllrs Helen Andrews, Paul Humphry, Mark Meaden, District Cllr Jane Somper.
- 2. Minutes of last meeting:** agreed and signed by DL.
- 3. County Councillor's report** - none received. **District Councillor's report** - JS advised that a. discussions continue concerning the possible formation of the Tri-Council Partnership with an award of £600k from central government should this go ahead; b. NDDC's Budget Workshop will be held on 3 December 2014; c. she has requested a meeting with NDDC's Planning Dept to discuss current problems with the on-line planning system. Clerks will be invited to a surgery to discuss their concerns.
- 4. Adoption of Model Financial Regulations:** following the decision that the new Clerk will be LWPC's Responsible Financial Officer DL will circulate draft Financial Regulations to all Cllrs for comments by **28 October 2014**. 3 particular areas to consider are: a. whether credit checks for signatories should be required; b. whether LWC should keep a petty cash fund; c. the financial limit requiring services to be subject to competitive tenders.  
**Action: All Cllrs**
- 5. Resolution to pay bills:** Bills now due were: Clerk's salary (September) £151.70 and expenses £3.72, petrol for mower £40.35, grass cutting WK (September) £640.00, Grass cutting WZ (annual) £400.00, insurance premium £1,378.52, and DAPTC Training Course £50.00. Total £2,664.29. Payment of all bills agreed. It was noted that a water bill had been received for £1,023.43; this far exceeded the usual amount and LW was to meet the inspector on 15/10/14 to establish whether there was a leak.
- 6. Fingerposts:** the likely cost of refurbishing the 2 Fingerposts in WK is £800-£1,000 for the pair. The Council had already approved expenditure of £500 on the basis that there would be match funding from DCC.

**7. Planning:** 1. prior notification from the developer of an application to upgrade a telecomms mast at Rectory Farm (WZ) - DL had responded stating that the Council was not aware of any objections and had copied the plans to Bridget Hooper. 2. Tree works at WZ House - response already made to NDDC stating that the Council had no objection to the proposals although it was not clear why work to the ash tree was required. 3. Tree works at Avonleigh (WZ) - some work to the willow and beech appeared to have already been undertaken but there were no objections to the proposals. LW will respond to NDDC.

**Action: LW**

**8. WK Playground:** the safety inspection carried out on 1.8.14 had not identified any serious concerns although some work is required to be carried out over the next 3-6 months. GN estimated that the cost of this would be in the order of £1,200 and will obtain written estimates for the next meeting.

**Action: GN**

The hedge at the top of the Rec needs cutting; LB will have a look.

**Action: LB**

It was noted that the lights had been removed from the pitch, presumably by Bere Regis FC. It was assumed that they no longer wished to use it.

**9. Speedwatch:** 2 further volunteers had come forward.

**10. Noah Henville Corner, WK:** following DL's report DCC had inspected the road but advised that it was not considered hazardous. DL will go back again with photos.

**Action: DL**

It was agreed that the Council will write to NDDC with concerns about the effect of the trees on the state of the road and light obstruction.

**11. Community First Aid Course:** LW described the course content. It was agreed that an item will be put in the Red Post asking for expressions of interest. Participants would pay £10.00 each and the balance of the cost would be met by LWPC. GN to co-ordinate responses and it was hoped to get a cross-section of ages etc.

**Action: LW/GN**

**12. Parking in West Street (WK):** residents nearby have experienced difficulties with vehicles connected with the businesses in the garage being parked in both West St and Bere Rd. The Police have visited the site and will continue to monitor parking. ML will keep the Council updated.

**Action :ML**

**13. Barriers in Church Lane/Sackville St, WK:** DCC had removed the barriers as they were considered to be dangerous. The Council was concerned at the potential for children running into Sackville St from the path and will write to DCC asking for a barrier to be reinstated at this end of the path.

**Action: LW**

**14. Parish Councillors' reports:** JJ reported that DCC had carried out some work to attempt to drain the large puddle which forms following heavy rain on West St (WK) near West Acres by channelling through a bank but this had not been effective. It was noted that DCC had also been in WK recently renewing road markings but it was agreed to write to them about the road markings and speed signs on Bere Rd.

**Action: LW**

DL reported that WZ would be carrying out a river clearance on 8.11.14.

**15. Homewatch:** GH reported that crime levels were low. The area is now policed by 1 PC and 2 PCSOs. A 'PACT' (Partners and Communities Together) surgery will be held every other month on the 1st Thursday of the month between 12.30-13.00 in the Greyhound (WK). The first session will be on Thursday 4 December 2014. Residents may discuss any policing concerns they have. **Floodwatch:** The Environment Agency (EA) will be carrying out work to the river bank at Stoney Lawn (WK) and have also cleared the stretch of river bed from there to The Greyhound. Work is needed to the damaged culvert at Stoney Lawn but it is not known who owns the land. Spectrum have agreed to cut trees at the rear of 57 Broad Close. GH had also looked at the 'SuDS' (Sustainable Drainage System) proposals published by DEFRA; he noted that the proposals are not intended for developments of fewer than 10 houses which could be significant in a rural community. RB reported that there were a few branches in the river at WZ which needed to be removed. RB and GH have updated the Flood Plan which might be put on EA's and LWPC's websites.

**16. Correspondence:** letters had been received from residents concerned about the state of the river in the stretch between North St and Sackville St (WK). DL will contact the EA expressing the Council's concerns.

**Action: DL**

Other correspondence received included contact from DT11 regarding the derelict land behind the TIC in Blandford and the proposed demolition of Shillingstone Bridge; it was agreed that no response was required. The developer of the Mapperton Solar Farm had written to WZ residents advising them why the previous planning application had been withdrawn. If a further application was made the developer would hold a public exhibition.

**17. Public discussion:** re item 5 it was thought that there had been a similar issue with the water bill a while ago but it was not clear how it had been resolved. LW will check minutes of previous meetings.

**Action: LW**

The meeting then closed to the public.

**18. Appointment of Clerk:** following interviews a replacement Clerk had been selected and it was hoped that, following agreement on the employment contract, he would start on 1.11.14.

**19. Council appointments:** new appointments were agreed. The list will be published on the Council's website.

**20. Grass cutting contract:** LW reported that 3 tenders had been received. Some issues remained to be clarified but she hoped to make a recommendation to the Council shortly.

**Action: LW**

Next meeting: 11 November 2014 at Winterborne Kingston

