

DRAFT
MINUTES OF THE MEETING OF THE LOWER WINTERBORNE PARISH
COUNCIL HELD ON TUESDAY 11 NOVEMBER 2014 AT WINTERBORNE
KINGSTON VILLAGE HALL

PRESENT:	Di Lewis (Chairman)	DL
	Roy Allcock	RA
	Helen Andrews	HA
	Paul Humphry	PH
	Mark Meaden	MM
	Graham Nash	GN
	Rob Turley (Incoming Parish Clerk)	RT
	Lesley Wilcox (Outgoing Parish Clerk)	LW

Volunteer Flood Warden Rita Burden (RB) and 7 members of the public.

- 1. Apologies:** Cllrs Jocelyn Jenkins, Mark Leaper and Sarah Seaton, District Cllr Jane Somper, Volunteer Flood Warden Graham Hyde (GH) and Adrian Stuart (AS). **DL** introduced **RT** as the new Parish Clerk.
- 2. Minutes of last meeting:** agreed and signed by **DL**.
- 3. County and District Councillors' reports** - none received.
- 4. Adoption of Model Financial Regulations and appointment of bankers:** following circulation of the draft Regulations for comment. **DL** proposed that: i. **RT** to be the Responsible Financial Officer (RFO), ii. payments over £1,000 to be agreed by full Council, iii. payments of £500-£1,000 to be agreed by a sub-committee, iv. payments of less than £500 to be agreed by the RFO and Chair together, v. contracts over £4,000 to be awarded after obtaining at least 3 tenders, vi. cheques to be signed by the RFO and one Councillor signatory, vii. no petty cash to be held.

This was agreed.

It was also agreed that:

The following Councillors or ex-Councillors are to be removed as cheque signatories for the Lower Winterborne Parish Council:

Michael Griffin
Suzanne Whittaker
John Lewis
Damien Holden
Ian McFarlane
Frances Langley
Sarah Gale
Laurence Burgess

The following Councillors and Parish Clerk are to be approved cheque signatories for the Lower Winterborne Parish Council:

Robert Turley
Jocelyn Jenkins
Graham Nash
Paul Humphry
Diana Lewis
Sarah Seaton

5. Resolution to pay bills: Bills now due were: Clerk's salary (October) £151.70 and expenses £35.06, grass cutting WK (October) £890.00, mole eradication WK (£62.50). Total £1,139.26. Payment of all bills agreed.

6. Precept 2015/16: DL asked Cllrs to consider requirements for 2015/6 and report to RT by 23.11.14. LW to circulate the 2014/5 Precept for information.

Action: All Cllrs/LW

7. Fingerposts: AS had received a quote of £1,080 for the total refurbishment and reinstatement of the 2 posts in WK. County Councillor Hilary Cox had advised that funds of £200-250 per parish might be available; RT will pursue this. LWPC had already agreed funding of up to £500 provided match-funding from HC was available. This might mean that only one post could be refurbished in this financial year.

Action: RT

8. Planning: i. re-application for 2 West Green Cottages, WK: ML had identified no reasons to object to the proposals and LW had already responded to NDDC on that basis in order to meet NDDC's deadline of 11.11.14; ii. Mallard House, Duck St, WK: ML had identified no reasons to object to the proposals; iii. tree works at Maine Martell, WZ; the Council's Tree Officer had identified no reasons to object to the proposals. Agreed LW to respond to NDDC.

Action: LW

9. WK Playground: GN had received one quote for the work required, ie re-painting the toddler unit, replacing some post and rail fencing, replacing the spring on the gate. It was agreed to allocate £1,200 for this work. GN will attempt to obtain further quotes. GN and RA will source the 3 signs required - estimate £280 (for 3). The wire baskets for rubbish bins will be £140.00. Funds needed to be included in the 2015/6 Precept and RA advised that the professional advice is to set aside some 5-10% of the value of the equipment annually to allow for future repairs/replacement.

Action: GN and RA

10. Speedwatch: HA had visited a Speedwatch session at Winterborne Whitechurch where the scheme was regarded as being very successful. She was concerned that there was currently an insufficient number of volunteers to commit to the scheme in WK. A further call for volunteers will be made by an article in the Red Post, posters and word of mouth..

Action: HA

11. Noah Henville Corner, WK: SS had sent photos of the state of the road to DCC Highways with a request that they re-visit the site. She will monitor their response.

Action: SS

12. Community First Aid Course: following the notice in the Red Post GN had received no expressions of interest. It was therefore agreed to drop this initiative.

13. Parking in West Street (WK): it was not known whether the police had re-visited but the advice to residents was that if any obstruction was being caused to ring 101 immediately. ML to report on the situation to the next meeting.

Action: ML

14. Barriers in Church Lane/Sackville St, WK: DCC had advised LW that no funds were available in this FY to reinstate the barrier in Sackville St. LW will write asking that funds be set aside for the work to be undertaken in the next FY.

Action: LW

15. Parish Councillors' reports: GN reported that Wessex Water had carried out a repair near to LWPC's water meter in Broad Close. LW had completed a claim form and a revised water bill was expected. DL reported that she had attended DAPTC's AGM which had been useful. The Environment Agency's presentation there described how the emergency services would co-ordinate their response during any future flooding incidents and also expanded on the rights and responsibilities of riparian owners. DL also mentioned that the Road Safety Foundation website showed that the A31 was classed as 'medium risk' which put the perspective of its safety into a national context.

16. Homewatch: GH had not received the October report but was only aware of two incidents in the last month, both near Shaftesbury. (Post meeting note: the report has now been received and shows one incident in WZ). The Police SNT will be holding surgeries in the Greyhound, WK, on the first Thursday of every other month, from 12.30 - 13.00, starting in December. **Floodwatch:** trees from the back of 55 and 57 Broad Close, WK, have been removed. Both Laurence Burgess and the Drax Estate have cleared their sections of the river. LW will write to the donor of the pump to record the Council's thanks.

Action: LW

RB reported that the river was filling up at WZ and the pond there was now full, it hadn't dried completely during the summer. WZ's river clearance had taken place.

17. Correspondence: DL had written to the Environment Agency expressing the Council's concern about the appearance of foul water in the river in the stretch between North St and Sackville St, WK. The EA had attended and will be investigating.

18. Public discussion: nothing raised.

The meeting then closed to the public.

19. Grass cutting contract: it was agreed to accept LW's recommendation to accept the lowest tender received subject to receipt of satisfactory references.

Next meeting: 9 December 2014 at Winterborne Zelston