

**MINUTES OF THE MEETING OF THE LOWER WINTERBORNE PARISH COUNCIL HELD ON  
TUESDAY 8TH DECEMBER 2015 AT WINTERBORNE ZELSTON VILLAGE HALL,  
COMMENCING 7.30PM**

**Present:** Cllrs H Andrew, M Leaper, R Allcock, G Nash, R Jessopp, R Sorrell

**Chair:** Cllr D Lewis

**Clerk:** Mrs A Crocker

**Also present:** 3 members of the public

**1. Public Participation**

2015/11/20 The matter of risk assessments in the church yard, etc was raised. Were these being carried out? The Chair reported that this was an area that needed addressing. The play park was being checked regularly but the church yard and cemetery is not. This will be an agenda item for January.

**2. Declaration of Disclosable Pecuniary Interests and to consider any requests for dispensations 9**

No interests were declared at this point and no requests for dispensations had been received.

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VAT - The return has been submitted and amounts to £1,135.45.

**6. To receive the County and District Councillors' Reports**

2015/11/24 No Councillors were present and no reports were available.

**7. To consider the Co-option of two Parish Councillors**

2015/11/25 One candidate has withdrawn and the other is ill. This will go forward to the January agenda.

**8. To consider the Finances**

2015/11/26 To confirm the payment of accounts

The following payments had been made since the last meeting:

A Reed	Pop In Christmas Lunch subsidy	101352	174.00
WK Village Hall	Pop In hall hire 1/7-31/12/15	101353	77.00
Mrs A Crocker	November wages + expenses	101354	531.80
J Carr	WK grass cutting November 2015	101355	445.00
DAPTC	Chairmans' Seminar	101356	30.00

These amounted to £1,257.80 of the Precept.

Cllr Nash proposed the payments to be made. This was seconded by Cllr Jessopp and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

Cllr Nash pointed out that it would not normally be necessary to cut the grass at this time of year but, as the weather is so mild, the grass continues to grow. **Action: Clerk**

2015/11/27 To confirm the reconciliation of accounts & position against budget

A copy of the reports had been issued to all members prior to the start of the meeting. Cllr Sorrell asked for an explanation of the ear-marked funds on the budget analysis, which the Clerk gave.

2015/11/28 To confirm the Precept for the year 2016/17

A copy of the proposed budget had been issued to all members prior to the start of the meeting. The proposal is for an increase of £3,533 or 23.12%. This is almost entirely as a result of the increase in salary for the Clerk, following the monthly hours being increased from 25 to 50. In addition, as from 1st April 2016, the Parish Council is obliged by Law to provide a pension for its employees. The Local Government Pension Scheme costs 16.5% of the salary.

Cllr Allcock had estimated that the future required budget for the play ground would be in the region of £40,000 and pointed out that the equipment is in very good condition and should last about 20 years. If we wished to start building up a replacement fund, we would need to be looking at about £2,000 pa. It was felt that, as the increase was already substantial this year, the repairs and replacement fund would remain at £750 and would be increased next year. Any monies not used to repair the equipment during the current financial year would be held over and used to replace equipment later.

The suggested Precept for 2016/17 is £18,813 giving an increase of 23.12%. Cllr Sorrell proposed that we accept this. This was seconded by Cllr Nash and agreed unanimously. The Clerk will inform NDDC when the paperwork is received. **Action: Clerk**

**9. To receive an update on the Community Speed Watch**

2015/11/29 Cllr Andrews gave an update on the initiative to date. The group is winding down with the last one next week until the end of January. The initiative started on 30th April and, up to the end of November, has recorded 14,888 vehicles passing with only 280 speeding. On the whole, vehicles are slowing down, possibly in anticipation on the CSW. More volunteers are being sought.

**10. To receive an update on the WK Youth Building**

2015/11/30 Already covered under matters arising.

**11. To consider the purchase of 3 dog bins for WK**

2015/11/31 Cllr Nash had previously raised the question of having more dog bins in Winterborne Kingston. The Clerk has spoken to Dorset Waste Partnership who have said they will not purchase or install the bins but, should the Parish Council wish to do so and then send a map of their locations, DWP will empty them. The cost will be £86.52 + VAT per bin, plus the installation cost. Some discussion ensued regarding the location of the bins; East Street, Bagwood Lane, Village Hall, Broad Close. Cllr Andrews proposed that 4 bins should be purchased and the locations agreed upon at the January meeting. This was seconded by Cllr Leaper and agreed unanimously. Councillors will consult the dog walkers of the village and report back to the Clerk within the next two weeks before the order for the bins is placed in the New Year. **Action: All Councillors**

**12. To consider Planning Applications**

2015/11/32 There have been no new planning applications submitted.

WZ - Bushes Farm - approved. Eco house - approved with amendments by the Conservation Officer.

**13. Play Ground update**

2015/11/33 Cllr Nash reported that K Crabb has quoted approx £50 for removing the 2 bins instead the play area. The bins will be kept safe in case they need reinstalling at some point in the future. It was agreed unanimously that Cllr Nash will ask Mr Crabb to go ahead with the work. The algae on the play area surface will be treated. **Action: Cllr Nash**

**14. Meeting Dates for 2016**

2015/11/34 The 2016 meetings will be held on the third Tuesday of each month:

- January 19th - Kingston
- February 16th - Kingston
- March 15th - Kingston
- April 19th - Zelston AGM followed by the Parish Council meeting
- April 26th - Kingston AGM
- May 17th - Parish Council AGM
- June 21st - Kingston
- July 19th - Kingston
- August- No meeting
- September 20th - Zelston
- October 18th - Kingston
- November 15th - Zelston

Thanks are extended to the Whist Drive for agreeing to move their October meeting to allow the Parish Council to meet.

## **15. Home Watch/Flood Watch update**

2015/11/35 Home Watch - Graham Hyde drew member's attention to the fact that Dorset Alert have reported the Crime Commissioner will be taking away the PC but we will be keeping the PCSO. No crimes in the Red Post area, the nearest was Milborne St Andrew. 9 of the 23 incidents in the surrounding area were motor vehicle related.

2015/11/36 Flood Watch - EA have introduced ground water warnings which will give warning of whether local river conditions are getting acute. SWIM - system for reporting any flooding incidents on line - this will be done by the Flood Wardens. If individual properties are flooded, it will be down to the property owners to complete the report unless they give permission to the Flood Wardens to do so. The reports received are used as the basis for government funding. The flood signs are now available and need picking up - 6 in total - from the Charminster Depot. Cllr Jessopp may be able to organise their collection. He will liaise with Graham accordingly. **Action: Cllr Jessopp**

Wessex Water, in conjunction with the Environment Agency are asking all Councils to assist them in bringing to residents' attention, new rules relating to septic tanks and small treatment plants (SSTP's) that came into force January 2015. There are about 15,000 septic tanks in Dorset discharging sewage into the ground, the aim is to clean up the environment as much as possible. A brief summary of the rules is as follows:-

Septic Tanks and SSTP's should be desludged a minimum once per year or in line with manufacturers recommendations. Desludging and maintenance must be by approved agents only, and all paperwork – bills, transfer notes etc. must be kept. Septic tanks or SSTP's discharging more than 2000 litres per day (about 9 people) must be licensed from the EA. Any septic tanks discharging to surface water e.g. the Winterborne, must be upgraded to a SSTP by 2020 or when the property is sold, if sooner. New SSTP's cannot 100% discharge to a river that does not flow all year, a partial soakaway field would be required. All new SSTP's need planning permission and Building Regs compliance and a license (over 2000ltr per day). Special rules apply to SPZ1 areas (50m from extraction points), but there don't appear to be any in the Red Post area.

All of the above and a lot more is available on line at [www.Gov.uk/Environment\\_and\\_countryside/Recyclingandwastemangement](http://www.Gov.uk/Environment_and_countryside/Recyclingandwastemangement).

## **16. Councillors' Reports**

2015/11/36 Cllr Sorrell - Nothing to report.

Cllr Andrews - state of grass at Broad Close - so many cars have been parked on the grass verge. Cllr Nash reported that Spectrum have written to the various residents and asked them not to park on the grass.

Cllr Nash - Play park risk assessment done. Need to look at the assessment for the cemetery

Cllr Leaper - The dog reported lost recently was found in Cranborne.

Cllr Lewis - Nothing to report.

Cllr Jessopp - The bridge to Broad Close in Sackville Street is being used by the heavy lorries for the development and is causing damaged to either side as well as putting a great deal of strain on the bridge.

Cllr Allcock - Nothing to report.

### **17. Correspondence received since the agenda was set**

2015/11/37 An e-mail had been received regarding the cutting of a grass verge outside "The Cottage" in Sackville Street. Cllr Jessopp reported that the area does look untidy and the previous owner of the Cottage used to maintain it. Cllr Nash reported that it is Parish Council land but has not been included in the grass cutting contract. The Clerk will speak to James Carr and ask him to include it when he cuts the cemetery. **Action: Clerk**

Broken concrete post at the edge of the village hall car park has been left under the hedge. Cllr Leaper will remove it. **Action: Cllr Leaper**

Clearing of river banks between Broad Close and the Greyhound bridges - nothing has been done. It looks untidy but it will not hold up the flow of the river. The Parish Council is responsible for one side of the bank, the other is owned by the houses. It is the residential side of the bank that needs attention but it will not impede flow.

Finger post - the finger posts have gone to be repaired but more work is needed.

The tree growing by the bridge near the Greyhound may damage the brickwork at a later date. Cllr Leaper will look at this. **Action: Cllr Leaper**

Queen's 90th birthday - The WI ladies from WK will be holding an afternoon tea on the 23rd April. Zelston are planning a street party and jazz evening. Kingston councillors will speak to various residents and see if anyone would be willing to do anything. This will be included on the January agenda.

### **18. Items for the January agenda**

- Risk Assessments
- Standing Orders
- Financial Regulations
- Parish Assets Review
- Cemetery Prices
- Dog bins
- Queen's 90th birthday

There being no further business the meeting closed at 20.45pm

The next meeting will take place in Winterborne Kingston on Tuesday 19th January, commencing 7.30pm.