

LOWER WINTERBORNE PARISH COUNCIL

**Minutes of the meeting held on Tuesday 19th July, 2016 at Winterborne Kingston Village Hall,
commencing 7.30pm**

Present: Cllrs M Leaper, D Knapp, R Sorrell, J Jenkins, H Andrews, G Nash

Chair: Cllr D Lewis

Clerk: Mrs A Crocker

Also present: 15 members of the public, District Cllr Emma Parker

1. Public Participation

16.46 David Bennett - a resident of Bagwood Lane. Expressed concern about the positioning of a dog bin opposite his house. Whilst he appreciates the need for the bins, he was not aware of any consultation taking place with the residents of the Lane. The bin proved very successful but was not being emptied. It has now been removed and dog walkers are currently taking the waste home with them. Cllr Lewis informed the meeting that discussions had taken place during the meetings early in the year but it is noted that the location should have been at the end of Bagwood Lane. So it was positioned incorrectly, for which we apologise. The residents would like the bin repositioned at the entrance to Bagwood Lane or at the entrance to North Street. A further alternative may be at the entrance to the track at the end of Bagwood Lane. How confident can the Council be about the bins being emptied? The bins were emptied only once during the whole six week period. DWP offer the service of emptying them once a fortnight but we could go back and request they are emptied once a week. A request was also made that dogs are kept on leads until they reach the track, although this is beyond the remit of the Parish Council and would not be enforceable. Is there any initiative which the Parish Council could instigate in the village that people could sign up to, encouraging residents to tidy up behind their dogs, keep better control of their dogs and, in general, become more responsible dog owners? This may be something that the residents themselves would like to set up.

Joan Nash - why can't the new bins be emptied by the same people who empty the bin at the Recreation Ground? They are emptied by the same company. It was explained that, shortly after the bins were installed, the operative responsible went on two week's leave. Although his replacement was given a map of the location of the new bins, he apparently was unable to find them. The existing bins were emptied as normal but none of the new ones were. It is hoped that this situation has now been rectified.

Noah Henville Corner, although not quite as expected, is a great improvement.

The work on the path from Broad Close to the Greyhound has also been done. The work was carried out by Graham Stanley's team from DC Rights of Way but it seems there are already issues arising from the fact that dogs do not like walking on it and pushchairs are having difficulty. The situation will be monitored.

2. Declaration of Interests

16.47 No interests were declared at this stage.

3. Apologies

16.48 Apologies had been received from Cllrs Ross Jessop (prior commitment), Roy Allcock (work) and District Cllr Jane Somper (family commitment).

4. Minutes of the meeting held on 21st June 2016

16.49 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Knapp proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Andrews and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

5. Matters arising from the minutes - for report only

16.50 Noah Henville Corner has been completed, as has the path.

The lights at Subway have been adjusted.

Post Office - a new member of staff has been employed and is currently undergoing training.

The Youth Club will definitely be closing at the end of September.

The bus shelter at Kingston has now been repaired.

6. County & District Councillors' Reports

16.51 County Councillor Hilary Cox

Cllr Cox was unable to attend the meeting and no report had been sent.

16.52 District Cllr Jane Somper was unable to attend the meeting but had forwarded a brief report which was passed on by Cllr Parker -

The leader of NDDC, Cllr Deborah Croney, has stepped down and their group will be choosing a new leader early in the week commencing the 25th July. On the 20th July the portfolio holder for planning will be at Milborne St Andrew Parish Council's meeting to discuss and answer any questions on the new Community Infrastructure Levy. If anyone wishes to go and find out more, the meeting starts at 7.30pm.

7. To consider the co-option of a Parish Councillor

16.53 The role of a councillor for Anderson has been vacant for some time now. Mrs Sharon Jacobs has asked to be considered for the post.

She was invited to introduce herself to the meeting and say a few words about her experience.

Cllr Andrews proposed Sharon is invited to join the Parish Council. This was seconded by Cllr Knapp and agreed unanimously. The Clerk will send through the appropriate papers for Cllr Jacobs reference.

ACTION: CLERK

8. Finance

16.54 To confirm payment of accounts

The following payments had been requested:

OHE Horticultural	Drive belt for mower	200150	46.27
BT	Fire alarm line- June 2016	200151	32.64
WK Village Hall	Pop In January to June 2016 inclusive	200152	91.00
J Carr	WK Grass cutting July 2016	200153	400.00
Secure Alarms	Annual maintenance - intruder alarm	200154	132.00
A King	Village hall & laurel hedge cut	200155	120.00
Pestwright	Quarterly mole control @ Rec	200156	62.50
Hart Property Services	Repairs to bus shelter	200157	153.07
Fire Express	Extinguishers servicing	200158	45.14
Derek Andrews	Install external socket on YB	200159	399.77
Mrs A Crocker	June wages + expenses	200160	440.70
HMRC	PAYE	200161	4.60
Pamela White Accounting	Internal Audit fee	200162	100.00

The total amount requested from the Precept is £2,129.69.

Cllr Andrews asked if the hedge cutting was carried out under a separate contract. It was explained that the cost of the hedge cutting was included within J Carr's contract but itemised separately. As he is unable to carry out the work at the moment due to ill health, it had been necessary to employ someone else to deal with the hedges. The BT charge is for the monthly line rental in respect of the fire alarm. An external socket was put in at the recreation ground and, upon testing, the RCD main switch was found to be defective and had to be replaced, hence the cost of £399.77.

Cllr Nash proposed that the payments are made. This was seconded by Cllr Leaper and agreed unanimously.

16.55 To confirm the reconciliation of accounts and position against budget

A copy of the report had been issued to all members prior to the start of the meeting. Cllr Sorrell asked why there were items shown that did not appear to have been budgeted for. The Clerk explained that items, such as postage, telephone, stationery, had all been budgeted for but under the heading of 'Expenses'. By itemising them during this year, the Parish Council will have a better idea of the separate costs and will be able to produce a more detailed budget for the coming year. Cllr Knapp proposed the reconciliation and budget schedule are accepted. This was second by Cllr Sorrell and agreed unanimously.

16.56 To receive an update on the change of signatories progress

To date, only Cllr Andrews had been able to get her details approved by the bank. Members are asked to organise their signatures with the bank over the summer break.

16.57 To confirm the delegated authority to the Chair, Vice Chair and Clerk to organise payments and deal with urgent business on behalf of the Parish Council during August

The Clerk explained that the reason for this is to allow the urgent business to continue without the Parish Council having to meet. Cllrs Nash, Jenkins and Lewis are currently the only signing authorities. Cllr Andrews proposed the payments are permitted and urgent business is conducted by Cllrs Lewis and Leaper and the Clerk. All matters dealt with and cheques signed during the summer break will be brought before the September meeting for confirmation. This was seconded by Cllr Sorrell and agreed unanimously.

9. To consider instructing a solicitor in respect of the Recreation Ground title

16.58 This is required in order to tidy the various documents and papers held in respect of the Recreation Ground and Allotment Ground, both owned by the Parish Council but need to submit the applications to the Land Registry. The cost will be £250 plus VAT, plus £30 per application. Blanchards have already undertaken some work and currently hold the Title Deeds for the land. Cllr Nash proposed that Blanchards are instructed to proceed with the application. This was seconded by Cllr Leaper and agreed unanimously. The Clerk will instruct them accordingly.

ACTION: CLERK

10. To consider the repositioning of the dog bins in Winterborne Kingston

16.59 Cllr Lewis reported that she has met with the Thornes on West Street to discuss the siting of the dog bin. During her visit, it was that the location of the bin made it difficult and dangerous to use should two vehicles try to pass the spot at the same time.

The original minutes state that the bins were to be positioned on the North Street end of Bagwood Lane and the other at West Acres. With this in mind, it would seem that neither bin has been put in the correct place. Cllr Leaper reminded members that, although not minuted, later discussion had taken place and it was agreed the bins should be moved. The map subsequently issued to DWP showed the amended locations.

Cllr Andrews - what size van empties the bins? Putting a bin by the field may not be possible as the vehicle could not get up the lane.

Cllr Leaper reported that he had met with the operative who was tasked with emptying the bins. He had recently been on holiday and, although his replacement was also tasked with emptying the bins, he said he could not find them. The vehicle would not be able to go down Bagwood Lane and come out at West Street. However, one of the nearby residents cuts the grass at the North Street/Bere Road entrance to Bagwood Lane. Were we to decide to reposition the bin to this area, it would be necessary to speak to him in the first instance. Cllr Lewis suggested approaching the residents around the Old Barn to see if we could put a bin in this area at a later date. Cllr Leaper will speak to Mr Pavey about the siting of the bin on the junction of Bagwood Lane and Bere Road.

West Street - the bin could be repositioned to the bridleway at West Acres on the right hand side by the five bar gate. Cllr Leaper will liaise with Cllr Jenkins regarding the installation of this bin.

ACTION: CLLRS LEAPER/JENKINS

Once the bins have been sited, DWP will be informed and we will request they are emptied weekly.

In the short term, we can get some signage put around asking people to be responsible dog owners. Cllr Andrews will look into this. Cllr Leaper will put the signs he has out around the village as soon as possible.

ACTION: CLLR LEAPER

It was suggested that a letter is sent to the Blackmore Vale complaining about the lack of consideration by dog owners. An item will be included in the parish magazine for September.

11. Speed Watch (HA) - update

16.60 The Deputy Chief Constable visited again saying that the average speed had dropped to 28 miles an hour and the Safety Team had been out, together with the speed monitoring strips being in place and, as a result, things were improving. However, it is believed he is confusing this with Bere Regis as Kingston has not had the monitoring strips down, nor has the Safety Team visited recently. He also said that only one person had received a letter but this was also felt to be inaccurate. The team will be off for August but, come September, more volunteers will be needed.

12. WK Youth Building - to consider the outcome of the village meeting held on 11th July 2016

16.61 24 residents attended the meeting and notes from the meeting are available on request. The meeting covered the history of the building and the setting up of a management committee to run the building. 6 residents volunteered to reform the management committee and David Knapp volunteered to re-start the youth club when the current club closes at the end of September. It must be remembered that there are two buildings in the village and we would not want to do something with one that would act to the detriment of the other.

The meeting highlighted the fact that the Village Plan is long out of date and Ross Jessop has kindly offered to take this forward, once he had received sufficient training to be able to do so.

The Clerk set out two options for how the committee could be set up:

1. As a working party of the Parish Council - this would mean it would be covered under the Parish Council's insurance and the Parish Council maintain ultimate control.
2. As a separate committee - the group would need to acquire insurance, set up a bank account, draw up a constitution and set up an agreement with the Parish Council covering the use of the building and the various responsibilities.

Cllr Sorrell felt that if we say we want it to remain under the parish council, we will have to put some money aside from the precept. It is possible that the committee could dissolve again and the parish council could be in the same position as we are now. If we cannot set it up as the village hall, then we must begin building up a reserve within the precept.

Cllr Lewis suggested the working party meets with the Clerk to come up with a model for the way forward and brings it back to council in September.

Cllr Leaper felt that the two halls have to work in unison and all the points need to be discussed and a way forward found. The current committee have given notice until the end of September but he would like to ask them if they would be willing to relinquish the tenancy at the beginning of September to allow the new group some time during the brighter evenings to get underway. Cllr Lewis offered to liaise with the existing group to see if they would be willing to do so.

ACTION: CLLR LEWIS

13. To receive the accounts for the 90th Birthday celebrations

- 16.62 All the monies and invoices from the event have now been passed to the Clerk who will draw up a set of accounts ready for the September meeting. There are two possible ways forward for the proposed village group to move forward. Firstly, they become an umbrella group of the Parish Council which means they will be covered by the Parish Council's insurance and all monies would be held by the Council so they would not need to open a bank account. The down side of this is that no VAT would be recoverable and, ultimately, all control of how the money is spent sits with the Parish Council. The alternative is they set up a separate committee with a constitution and a bank account and have total control over the finances. The down side would be they would have to organise their own insurance and set up a contingency arrangement should the group fold. Were the former course of action to be agreed upon, it would be necessary for an agreement to be drawn up between the group and the Parish Council to define each party's role and what would happen to the money should the group cease.

14. Planning Applications & Tree Work Proposals

- 16.63 - 2/2016/0882 Winterhaze, West St, Kingston - raise roof of chalet bungalow to create 2 storey dwelling. Replace car port roof with pitched roof & erect single storey building/room with store above. Demolish existing conservatory.

Cllr Leaper - the proposal sits on a similar footprint to that which is already there and the materials are in keeping with what is there. No objections from the neighbours. Would recommend we support the application. All in favour.

15. WK Playground

- 16.64 Nothing to report.

16. Home Watch/Flood Watch

16.65 Graham Hyde - no Police newsletter is available. There is a currently a scam operating whereby people ring up pretending to be your service provider and take your account details. They then order goods on your behalf that are then sent to a different address.

Police newsletter - PCSO Luke Goddard has been instructed that the newsletter will no longer be produced which means we will not be getting any more statistics. This means there will be less to report under Home Watch.

Flood Watch - nothing at the moment. Because the river flow was very low, the weed growth is has been considerable. This may cause problems in the near future.

17. Parish Councillors' Reports

16.66 Cllr Knapp - nothing to report.

Cllr Sorrell - nothing to report.

Cllr Andrews - the fly tipping in the lay-by outside the village could be asbestos. It has been reported and the District Council have said they would pick it up very quickly. Grass cutting around the village - there is still a need for residents to know who is responsible for which areas. Cllr Jessop is producing a map which can be annotated with this and other information and posted on the web site. Highways did say the manhole covers on the way to Blandford would be addressed, ie the tarmac around them will be built up.

Cllr Jenkins - attended County Cllr Cox's meeting. The junction of C6 at White Post is dangerous and needs attention. The Clerk reported the correspondence with Kier who have said they have taken the comments and passed them to their Health and Safety Audit Team. White Star running Club from Poole - notices had been put out at Duck Street and up Bagwood lane. There were 300 runners taking part in the event, using public rights of way, bridleways and footpaths. The livery yard owner at Sunnyside said the bridleways had coloured tape all over them and no thought had, seemingly, been given to horse riders or path users. What permission do they have to use public highways for this sort of event? District Cllr Parker reported that the event had also taken place in 2015. Landowners were notified but no notices were put in place warning people of the event. There was no consideration for anyone using the bridleways. She has spoken to Tara at Dorset CC who has said there are a lot of these events taking place without notification. She has asked Cllr Parker to provide details of the issues that arose and she will contact White Star and try to organise some notification in advance of any future events.

Cllr Leaper - the Parish Council was approached by the organisers of the Teddy Rocks Festival. Papers were circulated and Cllr Leaper explained the request for use of the land at Charisworth Farm and the self-imposed conditions put on the use of the land. The event will be held over 3 days on the 28th, 29th and 30th April, 2017. A noise test will take place on Saturday 6th August between 3 and 4pm. Meters will be placed in several locations around the area and measurements taken. A mobile telephone number will be provided on the day for Tom Newton and he would like to encourage anyone with issues as to the acceptability of the noise levels. The results will then be brought back to the September meeting. The mobile number will be put on the village web site. Cllr Parker offered her support to the Teddy Rocks festival.

18. Correspondence receive since the agenda was set

16.67 Cllr Lewis reported that an e-mail has been received from a resident in East Street regarding the state of the hedges and parking around Kingston. In general, hedge and tree growth is extending across boundaries. Cars being parked on footpaths and Church Lane being used as a car park. The lower step of the style from West Street into Plumbley Meadow is too high. Cllr Jenkins will take a look at the style. The Yew tree outside Winterhaze - if the grass verge belongs to the property then there is not an issue with the tree as it would be on their land.

There being no further business, the meeting closed at 21:17pm.