

LOWER WINTERBORNE PARISH COUNCIL

Minutes of the meeting held on Tuesday 20th September 2016 at Winterborne Zelston Village Hall, commencing 7.30pm

Present: Cllrs R Allcock, R Jessopp, M Leaper, D Knapp, R Sorrell, H Andrews, J Jenkins

Chair: Cllr D Lewis

Clerk: Mrs A Crocker

Also present: 4 members of the public

1. Public Participation

16.76 Sue Ertem asked what the 'self imposed conditions' regarding the Charisbrook Farm licence for Teddy Rocks were. Cllr Leaper replied saying that this referred to the self-imposed sound levels set below the legal limit required for the event.

Joan Nash reported that the paint on the road signs in Kingston is now flaking off and asked who is responsible for them? The Clerk reported that this is something Highways will no longer be doing and the parish councils would be expected to pick this up, should they wish to do so.

Pat Shears reported that no agenda was put out in Kingston. Cllr Leaper replied saying that it did go out but was late. The web site was also not updated until Monday 19th as the web host was on holiday.

2. Declaration of Interests

16.77 No interests were declared at this stage.

3. Apologies

16.78 Apologies had been received from Cllrs S Jacobs, G Nash and District Cllrs Jane Somper and Emma Parker.

4. Minutes of Last Meetings

16.79 A copy of the minutes had been issued to all members prior to the start of the meeting, however, several councillors reported that they had not received them. Cllr Lewis, therefore, read the final minutes to the meeting. Cllr Knapp proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Jessop and agreed unanimously. The minutes were signed by the Chair in the presence of the meeting.

5. Matters arising from those minutes for report only

16.80.1 Cllr Leaper reported that the alarm has been installed into the tractor shed and the building is now secure. The new machine has been purchased and, in the interim, the company providing the machine has loaned an identical machine, free of charge, until the new one arrives. Four cuts have been carried out and £21 worth of diesel has been used. Four people have now been trained to use the machine and there is a list of a further 12 to 14 people who have put their names forward to assist. On Sunday 18th September, it took an hour to cut the Recreation Ground.

16.80.2 Dog bins - the bins will be relocated within the next few days. The gentleman who cuts the verge on the corner of Bere Road and Bagwood Lane had no objection to the bin being located there. The second bin will be relocated alongside West Acres in West Street. Cllr Leaper will arrange for the bins to be installed.
ACTION: CLLR LEAPER

16.80.3 Q90B - Cllr Jenkins asked if anything special has been done to thank Cllr Nash for the hours of effort he has put into raising the money from the bingo to go towards the event. A letter of thanks will be sent but the Parish Council would like to thank Graham as well for all the money he raises, not just for the 90th Birthday celebrations, but for everything else as well. With regard to the accounts, the profit from the event amounting to £2,253.05 is ring-fenced within the Parish Council accounts. Thanks are also extended to Cllr Leaper and his team for making it such a successful event.

16.80.4 Hedges and footpaths in Kingston - Cllr Lewis ran through the list of queries raised by a resident. Many of the hedges that had been brought to our attention have now been cut back. Cllr Lewis suggested a notice should be put in the parish magazine regarding cars parking at the end of a footpath, across a drop kerb. With regard to the stile mentioned in the correspondence - Rights of Way are aware of the stile and what is there is normally adequate but for the fact that the lower step has been broken. It may be possible to get Rights of Way to repair it as they have done in the past and Cllr Jenkins will e-mail the officer to see if they can do anything further.

ACTION: CLLR JENKINS

6. County & District Councillors' Reports

16.81.1 County Councillor Hilary Cox

Cllr Cox was unable to attend the meeting and no report was available.

16.81.2 District Councillor

Neither Councillor was able to attend but Cllr Somper would like to reiterate all the information sent through recently regarding the unitary consultation and would urge people to respond and to attend the road shows.

7. Finance

16.82.1 To confirm payment of accounts

The following payments had been requested:

BWBSL	Usage 17/2 to 11/8/16	200169	25.05
Mark Leaper	Purchase of mole traps	200170	18.05
A King	Hedge cutting - cemetery	200171	400.00
J Carr	Grass cutting - Kingston	200172	400.00
Mrs A Crocker	August wages + expenses	200173	490.62
HMRC	PAYE	200174	4.60
A King	Rec ground grass cutting	200175	383.50
Ellipsis Farms	Purchase of new mower	200176	4200.00
BDO LLP	Audit y/e 31.03.16	200177	120.00
BT	Fire alarm line rental September	200178	32.64
Secure Alarms	Alarm to tractor shed	200179	512.40
BT	Fire alarm + late payment fee	200180	93.12

The total amount requested from the Precept is £6,679.98 of which the £4,200.00 in respect of the new mower has already been paid out.

Cllr Andrews proposed that the remainder of the payments are made. This was seconded by Cllr Jenkins and agreed unanimously. The cheques were then signed by two councillors in the presence of the meeting.

16.82.2 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting. No comments were made. Cllr Leaper proposed the reports are accepted. This was seconded by Cllr Jessopp and agreed unanimously.

16.82.3 To receive an update on the change of signatories progress

The Clerk requested the signatures from those councillors present in order to progress the application. Once submitted, it is hoped this should not go through quite quickly.

16.82.4 To confirm the year end accounts for 2015/16 and approve the auditor's comments

The Clerk reported that the external audit had now been finalised and the comments received. The only notification from the auditor was that they believed grant monies received had been included with the Precept. However, this is not the case as the Government grant was not passed on by NDDC for the financial year in question. The Clerk will respond to BDO accordingly but, in the meantime, Cllr Allcock proposed that the end of the audit is confirmed and the accounts for the year ended 31st March 2016 accepted. This was seconded by Cllr Leaper and agreed unanimously.

ACTION: CLERK

16.82.5 To approve an increase in the Clerk's salary in line with the NALC guidelines

NALC have issued a notification of a salary award to all clerks for the current year as a 1% increase. This equates to an additional 10pence per hour based on SCP22. Cllr Knapp proposed the increase is accepted. This was seconded by Cllr Leaper and agreed unanimously. The increase will come into effect in October and will be backdated to the 1st April 2016.

8. To consider traffic calming in Winterborne Kingston

16.83 The Clerk reported that an e-mail had been sent to Dorset County Highways following several requests from residents. Whilst chicanes or pin points would not be possible as there is no budget currently available, the Highways officer agreed that it may be possible to have some form of visual device to slow traffic such as painted road markings. He agreed to arranging a site visit between Paul Starkey and representatives from the Parish Council to discuss possible options. As soon as a date is known, the Clerk will contact the councillors.

ACTION: CLERK

It was suggested getting a quote for pinch points but, in the meantime, members felt a petition should be drawn up regarding the White Post junction and the need for traffic calming. Cllr Andrew offered to assist with this.

ACTION: CLLR ANDREWS

9. Speed Watch (HA) - update

16.84 Cllr Andrews reported that the Deputy Chief Constable had agreed he had made a mistake regarding which village he had been referring to recently. The Safety Team had promised to attend before the end of August but did not turn up. 23 vehicles were reported during July and August and the volume of traffic through the village was far higher this year than in previous years. On the whole, in the

mornings, the traffic is not going as fast as that in the afternoon. Three new volunteers have now been signed up but one of the main volunteers will be leaving the village because of the noise of the traffic. Cllr Andrews has reported that the 30mph sign has been completely obscured. A complaint was received that the CSW team was hiding and the complainant was going to report them to the necessary authority, although it is not known if the threat was carried out. Cllrs Leaper and Jessopp will clear the 30mph sign.

ACTION: CLLRS LEAPER & JESSOPP

10. WK Youth Building - to consider a possible management plan

16.85 A copy of the draft constitution and Management Committee meeting notes from the 8th September had been sent to members of the Parish Council prior to the start of the meeting.

The arranged meeting for the 13th did not take place but the Management Committee did meet on the 8th September. It was proposed that the building is renamed 'The Youth and Community Building' and a group of people were elected to form a committee.

The Parish Council would continue to insure the building but it would be the responsibility of the Youth Committee to obtain public liability insurance and to insure any contents. It was also noted that alarms, etc were funded by the monies originally held by the old committee and handed over to the Parish Council. It would need to be determined who would be responsible for what going forward.

The current Youth Club are handing over the keys to Cllr Lewis on the 28th September although the final date for the Club is not yet known. Cllr Leaper expressed his disappointment that the building had been emptied entirely. Similarly, it is not known how much money is likely to be left over although it is hoped that this will be in the region of £2,000. It may be possible to find some more information within the archives passed to the new Youth Club.

The date of the next meeting will be the 6th October and the Chair and Clerk will attend this.

11. To review the grass cutting arrangements in Winterborne Kingston

16.86 Having begun to produce a map of the various cutting arrangements throughout the village and highlighting who is responsible for which areas, it has become apparent that some areas are being duplicated, specifically the grass areas in Sackville Road on the corners of Ware Close and the grass area by the Church path. There are also some areas which the property owners believe the County should be cutting but are not. It was further noted that the area by the Youth Building where the cricket pavilion used to stand was not being cut but was intended to be included in James Carr's contract.

It was generally agreed that the standard of grass cutting throughout the village has not been satisfactory this year. It is understood that Highways will no longer be cutting the verges.

Cllr Jessopp reported that, should we wish to print the map and enlarge it, it would be necessary to pay the mapping fee of about £200.00. Cllr Leaper proposed that we go ahead and purchase the licence for the map up to a value of £200. This was seconded by Cllr Knapp and agreed unanimously. Cllr Jessopp will check the cost of having a licence for the whole of the parish.

ACTION: CLLR JESSOPP

Cllr Leaper felt that the whole of the grass cutting contract needs to be reviewed. The first stage is to get the map up together. We might then look at taking on the Spectrum areas and perhaps asking them to contribute towards the cost. It will be necessary to discuss the arrangements with Highways

to ensure no areas are missed. Once this is brought up to date, we will then approach the current contractor with the revised areas.

12. Planning Applications & Tree Work Proposals

16.87.1 Treework Applications

2/2016/1221/CATREE Aylesbury Cottage, Zelston -T1 Ash - crown raise 4-5m; T2 Acer - hard reduction to match nearby trees

Comments made by the Parish Council tree officer were read out to the meeting. Cllr Sorrell reported that, although the due date was not yet up, the application had already been passed.

16.87.2 To consider the Licence for Teddy Rocks 2017

Correspondence had been received from a resident of Kingston regarding the licence application in respect of the Teddy Rocks Festival in May 2017. They would like members of the Council and public to be made aware that the cut-off date for any objections to the application is Thursday 29th September. Cllr Leaper reported that he had spoken to Tom Newton, the event organiser, and there have been no reported complaints regarding the sound test although there has subsequently been one objection, which means this will now have to go to committee. Mr Newton has now asked if the Parish Council would write a letter of support for this application. It is understood that the objection has been submitted based on the event that took place this year, which has no bearing on this application. The deadline has, therefore, been extended to the end of October. The question of who was going to monitor the conditions of the licence was raised. Cllr Leaper responded saying that NDDC are using this as a test case and the event also has its own restrictions and governance. Cllr Allcock asked if there were any limits imposed on Teddy Rocks when it was held in Blandford - no, as there was never any need.

If a letter of support is going to be sent, it should include the question regarding the enforcement of the conditions of the licence and who at NDDC would be the contact. Cllr Leaper proposed a letter of support is sent but we request that there are structures in place to protect the community. Cllr Andrew seconded this - 6 were in favour, 1 abstention.

13. WK Playground

- 16.88 Cllr Allcock reported that the annual play inspection had been carried out. Two items were raised:
- the rubber surface needs to be cleared of moss.
 - the surface has also shrunk from the concrete edge. This now represents a trip hazard. The cheapest solution would be to fill the gap with sand, as the alternative would be to pay about £2,000 to repair the rubberised surface. Alternatively, some top soil could be put in the gap and seeded so the grass grows over it. He felt that refilling with rubber would be a relatively short term solution and using sand would be the better option.

14. Home Watch/Flood Watch

- 16.89 Graham Hyde was unable to attend the meeting but had asked the Clerk to report as follows:

Home Watch - a warning from the Police regarding the use of mobile phones and devices in public places, such as hotels, pubs, stations, etc. The public wifi connections do not have protection software, which means there is a risk that details of a personal nature could be seen by others. The

Police advice is that when using public wifi, do not access bank account or sensitive data or use your PIN numbers.

Rita Burden added that the river in Zelston will not dry up and the pond area is still very boggy so it will not be possible to carry out any work to the river yet.

15. Parish Councillors' Reports

16.90 Cllr Jenkins - Rights of Way - she could not get through a bridleway on the Down recently due to the amount of overgrown vegetation. The landowners are now considering removing the avenue of trees, which is frequently impassable due to undergrowth, brambles and fallen trees, and are looking to possibly divert the bridleway and let the avenue grow back. Residents are asked to report issues as soon as they arise in order to prevent the vegetation getting hold and making the work more lengthy and costly than it needs to be.

Cllr Knapp - thanks to the various residents in the village for the speed watch team. It is a valuable resource and they do a great job.

Cllr Leaper - recently attended the Village Hall Committee meeting - the hedge has been dealt with. A request was made for a Christmas tree to be put up in the car park. Would the Parish Council be prepared to help towards the cost of the tree? It was suggested that the Drax Estate are asked to provide a tree and the Parish Council assist with the cap to hold the tree in place and the lights. Cllr Allcock suggested this should come from the Q90B fund as the monies were raised for the benefit of the village. This will be put to the committee to see if they are in favour. There is an issue regarding insurance as it would not be covered by either the Parish Council's Public Liability or the Village Hall's. The lightning strike last week took out the alarm for the tractor shed and damaged the control panel cover. A new cover panel has been fitted by Secure Alarms. Cllr Leaper reported that he had received a request to highlight the bridleway next to West Acres as not meeting the necessary regulations for such bridleways. The Clerk had taken this up with the North Dorset Ranger Service who said that, in an ideal world, the ground around a bridleway gate should be a minimum of 2m wide and the ground level. However, there is no gate at the West Street end, but one half way down which the Ranger Service is happy is wide enough for a horse. Although the surface was a little poached, they do not feel the bridleway presents any major issues.

Cllr Lewis - the Zelston bridge has been hit Highways has been informed.

16. Correspondence received since the agenda was set

16.91 Nothing to add.

17. Items for the October agenda

16.92 Members are reminded to ensure any items for the October agenda are sent to the Clerk by the 10th October.

There being no further business, the meeting closed at 21:40hrs.