

**LOWER WINTERBORNE PARISH COUNCIL**  
**Minutes of the meeting held on Tuesday 19th April, 2016 at Winterborne Zelston Village Hall**  
**commencing 7.30pm**

**Present:** Cllrs Leaper, Jessop, Andrews, Sorrell, Nash and Alcock

**Chair:** Cllr D Lewis

**Clerk:** Mrs A Crocker

**Also present:** 8 members of the public

**1. Public Participation**

2015/11/205 Pat Shears - Pleased to see the tree that had fallen by the river bank has been replaced with two flowering cherries. Pat reported that, after the February meeting, she wrote to Highways about Noah Henville Corner and received a visit from Paul Starkey, DCC, who agreed that the road was not in very good condition and it would be patched once the building work at Broad Close was completed. Cllr Lewis reported that Cllrs Leaper and Jessop had taken some photographs of the site which will be sent to DC Highways. Mr Starkey also agreed that the nearby footpath was unsuitable and that it was unsafe to cross the road to and from the Greyhound at this point.

There are seven headstones laid flat in the cemetery and Pat Shears had originally thought that this was an act of vandalism but did speak to Cllr Nash who explained what had happened. Cllr Lewis explained that it was agreed at a previous meeting that there would be an inspection of headstones in the cemeteries. If any were in danger of toppling, Tony Ives was asked to advise, and he was of the opinion that the seven were unsafe and had to be laid. It may have been appropriate to post a notice saying that this was going to be done. A notice will now be put on the gates of both cemeteries saying what has been done and why. It should be noted that such action is standard practice to keep the cemetery safe to all users. The Parish Council will try to contact the owners of the graves but they are all amongst the oldest ones on the site and this may not prove possible.

Joan Nash - Bus shelter -has anything happened about this? Cllr Leaper spoke to Ken Crabbe and he is getting prices together. Simon Hart could also be asked to see if he could do the work a bit quicker. Cllr Leaper will speak to Simon and get a quote. Thanks to Cllr Leaper for getting the Queen's birthday celebrations going and to Cllr Nash for doing the fund raising.

**2 Declaration of Disclosable Pecuniary Interests on items contained within the Agenda and to consider any written dispensation requests received**

2015/11/206 No interests were declared at this time and no requests for dispensations had been received.

**3 Apologies**

2015/11/207 Apologies had been received from Cllr Jenkins, Graham Hyde, District Cllrs Emma Parker and Jane Somper and County Cllr Hilary Cox.

**4 Minutes of Last Meeting**

2015/11/208 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Allcock proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Leaper and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

## **5 Matters arising from those minutes for report only**

2015/11/209 Cllr Nash - letter of thanks to Dave Arnold with regard to planting the cherry trees on the river bank. **ACTION: CLERK**

Footpath - Cllr Jenkins spoke to Graham Stanley who was very enthusiastic about a project which would be a joint venture.

Dog bins - The bins have arrived and Cllr Leaper will be installing them shortly.

A response has been received from PDC regarding the Botany Bay Farm application. Although much of the response was as expected, concern was expressed over the section referring to the Red Post saying it was not a listed structure and could be removed. It was suggested that Lawrence Burgess or Roger Bond may have some information regarding this. Sue Acland, Chair of the Bloxworth Parish Meeting may also have further information. **ACTION: CLERK**

Cllr Andrews reported on the request received to use part of the youth building as storage. She has contacted Julie Wigg at DT11 but has yet to receive a reply.

## **6 To consider the Co-option of 2 Parish Councillors**

2015/11/210 We are still two councillors short and would welcome anyone coming along to meetings see what it being a parish council is about before committing themselves.

## **7 County & District Councillors' Reports**

2015/11/211 Nothing to report.

## **8 Finance**

2015/11/212 To confirm payment of accounts

The following payments had been requested:

Post Office Ltd	Youth Building rates to 31.12.15	200124	65.47
Derek Andrews	Floodlight & heating in youth building	200125	158.00
G Nash	Fuel for mower	200126	63.66
Pestwright	Mole control 1/4 - 30/6/15	200127	62.50
WZ Village Hall	Hall fire 2015	200128	40.00
Glasdon	4 x dog bins	200129	483,88

The total amount requested from the Precept is £2,129.36.

It was proposed by Cllr Sorrell that the payments are made. This was seconded by Cllr Allcock and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

Cllr Nash requested that the cheque for J Carr is paid on the first of each month. The Clerk has since spoken to Mr Carr and he is happy to be paid two weeks in advance/two weeks in arrears so the cheque will be raised at each Parish Council meeting.

2015/11/213 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting. Cllr Nash proposed they are accepted. This was seconded by Cllr Sorrell and agreed unanimously.

2015/11/214 To amend the signatories for the bank accounts

This will be transferred to the May meeting.

2015/11/215 To adopt the Governance & Accountability for Smaller Authorities in England

A copy had been issued to all members prior to the start of the meeting. The Clerk explained that this document is referred to within our Financial Regulations and forms part of the controls process.

Cllr Leaper proposed the document is accepted. This was seconded by Cllr Allcock and agreed unanimously.

**9 Speed Watch (HA) - update**

2015/11/216 Cllr Andrews reported that the initiative is still going well but more volunteers would be very welcome.

**10 WK Youth Building - update**

2015/11/217 We were unable to hold a meeting last month and the next one is due on the 5th May. The possibility of letting the building is being considered. The new alarm system is working well.

**11 To confirm the Parish Council Standing Orders**

2015/11/218 The amended Standing Orders had been reissued to all members prior to the start of the meeting. Cllr Sorrell proposed the Orders are accepted. This was seconded by Cllr Andrews and agreed unanimously.

**12 To consider a Parish Council Policy and Protocol Statement**

2015/11/219 To be deferred until the May meeting.

**13 To receive an update on the various 90th Birthday celebrations for 21st April and the 11th June**

2015/11/220 Cllr Leaper reported that Winterborne Kingston will be holding a street party in Church Street between mid-day and 3pm. Events will then move to the Recreation Ground where there will be a live band, bar, and a beacon fire, etc.

Zelston will be holding their first event this Thursday. The street party will be organised at the beginning of May and the road closure is already in place.

**14 Planning Applications & Tree Work Proposals**

2015/11/221 2/2016/0257CPE Middle Farm, Bushes Road, Zelston  
Certificate of lawfulness existing for change of use of agricultural land to extend residential curtilage and erect a detached self-contained residential annexe by demolition of stables

Cllr Sorrell felt that this was a formality and no objections were raised.

## **15 To consider a response to the draft NDDC Street Naming Policy**

2015/11/222 Very comprehensive document. The Clerk explained that this was formalising a practice already in use but never written down.

## **16 WK Playground (GN)**

2015/11/223 The grass has all been cut. No problem with removing the bins. The algae was removed again. Cllr Lewis said she had been asked if the people working in the play area were DBS checked. The answer is no and they do not need to be.

## **17 Home Watch/Flood Watch (GH)**

2015/11/224 Graham Hyde was not able to attend the meeting but had forward a report to the Clerk.

Homewatch - No report this month from the Police but there have been a number of Alerts relating to SCAMS; one of which seems to be from someone you know but, when opened, it just has a link. The link will probably download software that would track your details for online banking. You should delete it. If you are using a laptop and are not sure of the authenticity of an e-mail, right click on the senders address and click properties.

Floodwatch - Following the January/February 14 flooding incidents, DCC Flood Risk Assessment team offered surveys to residents who flooded or have done in the past. As a result, two properties in Kingston have just had flood defence equipment installed by DCC. This makes a total of six that have had measures installed at Kingston properties since February 2014. All six have at least pumps fitted, some have more.

Zelston - the river is still high but flowing well.

## **18 Parish Councillors' Reports**

2015/15/225 Cllr Jessop - Carried out the safety check at the cemeteries. Also took road measurements and photographs of the damaged surface at Noah Henville.

Cllr Allcock - Gillingham Town Council are installing a new skate park and are offering their old equipment free of charge for anyone who is interested. This may be brought up on at the Kingston Village Meeting.

Cllr Leaper - submitted a grant application on behalf of the 90th birthday celebrations for the amount of £500. He would like the Parish Council to hold the monies and pay invoices up to the value of £500. The funds raised on the day will be ring-fenced for future, similar events or for worthy causes in the village. Cllr Nash proposed that the grant is given. This was seconded by Cllr Sorrell and agreed unanimously.

Cllr Nash - Attended the Youth Club AGM on Wednesday 20th April. Four others attended all of whom are the existing committee members. They now have £3,623 in the bank and have asked if they could hire the hall for 4 or 5 afternoons in the summer to hold a summer club, although no dates have been given. Members agreed that there would be no problem in principle as things stands at the present.

Cllr Lewis - Explained that a request had been received from Wendy Parker with regard to a wedding being held in August. The family have asked if a horse and cart could be tethered inside the gate going towards the youth building. Cllr Lewis will check to ensure someone would be supervising the animal the animal at all times whilst it is on site. The youth club cannot take place on the 26th April so would like to move it to the 28th April. This is not a problem and the youth building meeting will be transferred to Thursday 5th May - 7pm

## **19 Correspondence receive since the agenda was set**

2015/15/226 Marsh Lane will be closed from 25th to 26th April - an e-mail has been circulated.

WK Village Hall AGM will be held on 16th May, 7.30pm.

External Audit date has been fixed for 20th June. The accounts file will be completed and passed to the internal audit as soon as possible for ratifying at the May meeting. **ACTION: CLERK**

## **20 Items for the May agenda**

Notices to be displayed - play park change of contact details

Councillors are reminded to forward any items for inclusion on the next agenda to the Clerk by the 9th May, 2016.

There being no further business, the meeting closed 8.30pm