

**MINUTES OF THE MEETING OF THE LOWER WINTERBORNE PARISH COUNCIL HELD
ON TUESDAY 19TH JANUARY 2016 AT WINTERBORNE KINGSTON VILLAGE HALL,
COMMENCING 7.30PM**

Present: Cllrs H Andrews, M Leaper, R Allcock, R Jessop, R Sorrell, J Jenkins

Chair: Cllr D Lewis

Clerk: Mrs A Crocker

Also present: 3 members of the public

1. Public Participation

2015/11/138 Finger post repairs - no update available.

2. Declaration of Disclosable Pecuniary Interests and to consider any requests for dispensations

2015/11/139 No interests were declared at this point. No requests for dispensations had been received.

3. Apologies

2015/11/140 Apologies for absence had been received from Cllr G Nash (holiday), District Cllrs Emma Parker and Jane Somper.

4. To confirm the Minutes of the meeting held on 8th December 2015

2015/11/141 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Andrews proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Jenkins and agreed unanimously. The minutes were then signed by the Chairman in the presence of the meeting.

5. Matters arising from the minutes - for report only

2015/11/142 Richard Eccleston, Good Energy - currently on holiday but has not come to any conclusions as the project is currently on hold.

Noah Henville Corner - no news from Paul Starkey.

Co-option of Parish Councillors - to be put on the February agenda.

6. County and District Councillors' Reports

2015/11/143 An e-mail has been received from District Cllr Jane Somper regarding the fracking licences in the area. If fracking were to take place, it would be a Central Government decision, although the Parish Council would receive any planning application for site buildings, etc. It should be noted that the licences have not just been allocated in Dorset but all over the country.

7. To consider the Finances

2015/11/144 To confirm the payment of accounts

The following payments had been requested:

G Nash	Petrol for mower	101357	32.57
DAPTC	Good Councillor Guide	101358	15.00
Mrs A Crocker	December Wages + expenses	101359	374.97

These amounted to £422.54 of the Precept.

Cllr Allcock proposed the payments are made. This was seconded by Cllr Leaper and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

2015/11/145 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting.

The Clerk drew members' attention to the items shown as "Ear marked Funds" on the budget analysis spreadsheet - the entries are based on information known to the Clerk and may well be inaccurate. Members are asked to bring any additional items to the Clerk's attention so that this report can be updated.

ACTION: ALL COUNCILLORS

2015/11/146 To confirm the Precept for the year 2016/17

All members had been issued with a breakdown by village of the proposed Precept prior to the start of the meeting. It was noted that the income from the cemetery shown should only be included against Winterborne Kingston and not be spread across all the villages as Anderson and Zelston have their own cemeteries that are overseen by their own churches. The Clerk will make this amendment and submit the figures to NDDC.

ACTION: CLERK

8. To receive an update on the Community Speed Watch

2015/11/147 The Speed Watch will start again from Thursday 21st January, 2016, following a break over the Christmas period. Cllr Andrews reported that more volunteers are needed in order to keep the initiative going. Cllr Andrews will put some wording together for Cllr Leaper to put on Facebook.

ACTION: CLLRS ANDREWS/LEAPER

9. To receive an update on the WK Youth Building

2015/11/148 The group last met on the 15th December. At the meeting, Gina Dobbins reported that only 9 children attended the open day. There was a suggestion that the Youth Club was going to restart in January but nothing has been heard to date. The next meeting of the Youth Building Committee will be on the 26th January when one of the items under discussion will include the rent. The Youth Club have suggested a peppercorn rent, but will pick up the cost of electricity and 50% of the water costs. It was suggested that the rent review should be held at the end of 6 months, rather than 12. A fire alarm inspection is due to be held in January and a Health & Safety audit in February. The Clerk will be meeting the electrician on the 20th January to discuss lighting requirements. The sharing of the building needs to be considered, together with what a future annual rent is likely to be. Cllr Sorrell expressed concern that we need to know the annual running costs of the building and, ultimately, it needs to pay for itself. The insurance of the building needs to be determined and the Clerk will look into this. Cllr Lewis felt that a group of people who want to take the building forward would be needed. For the last few years the Parish Council has not had to worry about the building, but now we do. The Youth Club have said they do not want to rent the building but rather hire it for one evening a week. This means that whatever happens to the Youth Club is not relevant. The Parish Council needs to decide on the future of the building and how it is going to be managed and made to

pay for itself. The meeting on the 26th will be a discussion on the way forward for the building as a whole and will report back to the Parish Council in February. **ACTION: CLERK**

10. To consider the installation of 4 dog bins in Winterborne Kingston

2015/11/149 The proposal is to install bins in the following locations:

- at the North Street end of Bagwood Lane
- at the footpath exit adjacent to West Acres/ footpath exit from field
- at the East Street footpath exit from the field in front of Bush Park
- at the Broad Close end of the footpath from the Greyhound to Broad Close

Although there are many other locations where bins could be placed, these probably offer the best spread around the village. Cllr Andrews felt that the Bagwood Lane bin may not be used but these would be a starting point. Cllr Leaper will produce a map marking the bins' locations and forward it to the Clerk. The map will then be sent to DWP for confirmation, prior to the bins being purchased and installed by the Parish Council. **ACTION: CLLR LEAPER/CLERK**

11. To review the Risk Assessments for the play area, cemetery and church yard and review the cemetery prices and regulations

2015/11/150 Risk Assessment

A suggested Risk Assessment had been issued to all members prior to the start of the meeting.

Play Park - a weekly inspection list is to be drawn up by the Clerk. Cllr Nash may be holding this already and the Clerk will check. The Clerk will send some information to Cllrs Jessopp and Allcock with regard to the cemetery inspection so this can be undertaken in the near future. Cllr Allcock proposed that the Risk Assessment is accepted and this was seconded by Cllr Leaper and agreed unanimously. **ACTION: CLERK**

2015/11/151 Cemetery Prices and Regulations

A suggested set of Regulations had been issued to all members prior to the start of the meeting, together with a comparison of prices with other cemeteries in Dorset. Cllr Jenkins proposed that the regulations are accepted. This was seconded by Cllr Sorrell and agreed unanimously. The Clerk requested permission to purchase an Exclusive Rights of Burial Certificate book, at a cost of £98.23, in order to start issuing the Certificates. This is a legal requirement but it does not look as though any have been issued to date. **ACTION: CLERK**

Cllr Jessop proposed that the prices are brought immediately in line with the Bere Regis charges with the exception of the interment of up to 12 years of age, which will remain at £0 for Winterborne Kingston. This was seconded by Cllr Leaper. It was noted that Cllr Andrews felt the increase was too great but the motion was carried by 5 in favour, 1 against. The Clerk will put the new charges into effect from 1st April 2016. **ACTION: CLERK**

12. To Review the assets of the Parish Council, together with rental incomes

2015/11/152 Asset Register

A list of the assets of the Parish Council had been issued to all members prior to the start of the meeting.

The figure of £3,814 for "ground surfaces playground" refers to repairs and should not be on the list.

Tractor building - is this included under the Youth Building - check with Cllr Nash.

Track running from North Street to Broad Close? The description of the land owned by the Parish Council and the acreage given is confusing and members were not able to state exactly which pieces of land they referred to.

Post meeting note: Subsequent checking indicates the following:

"Fields at Winterborne Kingston (5 acres and 2 acres)" refers to the land known as the Allotment Ground.

"Recreation field at Winterborne Kingston (8 acres 1 rod 2 perches)" is the Cricket Field.

2015/11/153 Rental income

The Allotment Field rent is currently £125 per annum. The current rate for renting agricultural land is £70/acre. This would mean that the field rent should be £387.10 p.a. for the 5.53 acres. Cllr Sorrell proposed that the price be increased to the going rate of £70/acre. This was seconded by Cllr Allcock and agreed unanimously.

Post meeting note: Having reviewed the agreement, it states that the rent can only be reviewed every 3 years. As the agreement began in March 2000, the increase cannot be implemented until March 2018.

The Recreation Ground - the rent on this is currently £110 per annum. Pony paddocks generally go for anything from £50 to £100 a month. Such an increase would be unreasonable but Cllr Leaper proposed that the rent increases to £450 per annum. This is to be staged over a 4 year period with a 25% increase each year. He reminded members that the piece of land was part of the Recreation Ground which requires constant cutting and is in good condition so this area used for ponies cannot be referred to as poor land - it has not been maintained. Cllr Allcock seconded the proposed increase and it was agreed unanimously. The increases will be: Year 1 - £195; Year 2 - £280; Year 3 - £365; Year 4 - £450. The Clerk will send out the appropriate notification. **ACTION: CLERK**

The Village Hall rent will be reviewed at a later date.

13. To consider the acquisition of defibrillators for installation in the 'phone boxes

2015/11/153 Cllr Jessop reported that BT are looking to do away with the maintenance and management of telephone boxes but would give the boxes over to the parish councils. In some areas they have been used to house defibrillators. He asked permission of the council to pursue this idea and look at funding, etc. It was agreed unanimously that he go ahead and report back at the February meeting.

ACTION: CLLR JESSOP

14. To consider a response to the Rural Bus Service Review consultation

2015/11/154 The latest review could result in the loss of the 186 service to Poole on Tuesdays and Fridays. Residents are encouraged to complete the on-line survey. The Parish Council will send a letter to the District Councillor saying how disappointed we are with the lack of consultation time being allowed, the lack of information being given as to why the services are being cut, together with the ambiguity of the information provided. There has been no full public consultation about this review and few of the users are even aware that it is taking place.

ACTION: CLERK

Bere Regis NeighbourCar Scheme has been asked by Dorset County Council if they would be willing to cover Kingston, Zelston, Anderson and Morden. They are happy to do so and already have some clients in Zelston but, at the moment, only one volunteer driver comes from these villages. If they are to be able to offer this service, then more drivers are needed.

15. To consider Planning Applications and Tree Work Proposals

2015/11/155 Planning Applications

No planning applications have been received.

2015/11/156 Tree Work Proposals

2/2015/1798 - Chalkpit Barn, Bushes Rd, WZ: T1 Ash tree - fell No objection but we will be guided by the Tree Officer. **ACTION: CLERK**

16 WK Playground (GN)

2015/11/157 Cllr Nash was not in attendance and no report was available.

17 Home Watch/Flood Watch (GH)

2015/11/158 Graham Hyde was unable to attend the meeting but had passed a report to the Clerk which was read out.

Home Watch: There have been very few incidents in the Blandford Rural Area through January - 11 in all, none of which were in our area. The nearest one being a poaching incident at Thornicombe for which 3 males were charged. At the last HomeWatch meeting, the Police explained that most of the vehicle incidents were due to them not being locked.

Flood Watch: Graham now holds 6 new flood signs that can be deployed in Kingston if required. The locations have been assessed by Dorset Highways and the locations are recorded by GPS and agreements signed for their deployment. Deputy Flood Warden Derek Andrews, is also aware of the locations, which are recorded at DCC and must still be used even if we moved on as Flood Wardens. Either Graham or Derek are able to deploy them.

Flood Warning Scheme for Lower Winterborne: The Environment Agency has introduced a new Flood Warning that warns of high groundwater that may result in flooding in the Winterborne Valley. This will be relevant to those living in Kingston, Muston, Anderson and Zelston. The high groundwater warning would indicate a high water table (springs) and also the River Winterborne which would be high. When signing up, you need to ask for a warning for the "Groundwater in the North Winterborne, south of the A354". To find out if you are at risk and to register to receive the Flood Alerts and Flood Warnings, call Floodline on 0345 988 118 or go online at www.gov.uk/environment-agency. For more information about the flood warning areas, contact the Wessex Flood Resilience team at floodwessex@environment-agency.gov.uk.

Rita Burden reported that the river in Zelston is high and has come over the bank. The Flood signs - she also has some flood signs and there is a lot of red tape to go with them.

18 Parish Councillors' Reports

2015/11/159 Cllr Sorrell - the results of planning applications; are they reported? Not yet but this will be introduced in the future.

Cllr Andrews - still concerned about the state of the grass in Broad Close where residents are parking on it and the lorries are trying to get through to the building site. This is the responsibility of Spectrum who are based in Sunrise Park, Blandford and it is understood that a representative of the company had visited the site recently.

Cllr Leaper - has started putting together a working committee to organise the celebration the Queen's 90th birthday in June. So far, six people have offered to help.

Cllr Lewis - we need some clarification in respect of the Allotment field - Cllr Jenkins has put a gate between the parish council owned field and her land. In order to maintain full transparency, a retrospective request will be put before the February meeting. Zelston has decided on the date for the 90th birthday party and the organising is on-going. Residents living near the main road have complained about the lights from the Subway building which are left on all night and pointed towards the houses. They have requested that the company be contacted and asked to direct the lights down rather than out.

ACTION: CLERK

Cllr Jessop - nothing to report

Cllr Allcock - nothing to report

Cllr Jenkins - reported a pot hole via the web site and it has been filled.

19 Correspondence receive since the agenda was set

2015/11/160 The Clerk reported that the following items had been received since the agenda was set:

NDDC - notification that the Inspector's Report on the examination of the North Dorset Local Plan Part 1 has been received and the District Council is now able to formally adopt the LP1 on the 15th January 2016

Dorset Highways confirmation of the Definitive Map and Statement Modification order in respect of Bridleway 7, Anderson and Bridleway 22, Winterborne Kingston (White Lane) to be upgraded to Restricted Byways.

Blandford Forum Town Council - request for contributions towards the running costs of the public conveniences at the Tabernacle and Marsh & Ham. This will be included in the February agenda.

20 Items for the February agenda

- Co-option of Parish Councillors
- Standing Orders Review
- Financial Regulations Review
- Loss of SID
- Consider a contribution towards the running costs of the public toilets in Blandford

There being no further business, the meeting closed at 21.33pm