

# LOWER WINTERBORNE PARISH COUNCIL

Minutes of the meeting held on Tuesday 15<sup>th</sup> November, 2016 at Winterborne Kingston Village Hall, commencing 7.30pm

**Present:** Cllrs R Jessopp, D Knapp, J Jenkins, H Andrews, R Sorrell, R Allcock, S Jacobs

**Chair:** Cllr D Lewis

**Clerk** Mrs A Crocker

**Also present:** 3 members of the public and AJ Munro, Symonds & Sampson.

## 1. Public Participation

16.111 AJ Munro spoke in respect of the planning application in respect of Whan Fried – this is a replacement building, including a change of use. The new building will be larger than the existing one and will be on two floors, with the second floor will be underground so the visual impact will be no greater than the existing structure. The hedge at the access will be cut back to permit greater visibility for safety purposes.

Joan Nash – the youth building- asked what has happening with the equipment that residents had donated money towards. Residents have seen the minutes of the various Parish Council meetings in where the closure of the Youth Club had been discussed, but felt the issue regarding the removal of the equipment had not been sufficiently explained. Cllr Andrews reported that she had also been approached by residents asking what has happened to the equipment. It was suggested that this matter can be included on the next agenda and, those who are expressing concern, should attend the meeting and ask any questions they may have. Cllr Jessopp reminded members that this had not been the Parish Council's equipment, so we had no say in what the old youth club committee did with the equipment. Under the new committee, every item will be recorded on an inventory and, should anything happen in the future; there will be a full list available of all assets.

Mrs Grayshaw has expressed concern about the state of the river between the Broad Close bridge and the Greyhound bridge. The footpath side of this area is the Parish Council's responsibility and was originally cut by the contractor. The owner of the property on the other side of the river had been loath to get into what was deemed to be foul water. It was suggested that Graham Hyde should be asked to take a look at this area. **ACTION: CLERK**

Joan Nash - Mr Chichester had talked about three sites available for building at the last meeting. One of the sites is prone to flooding and Joan felt this should be highlighted and any subsequent planning application objected to. It was pointed out that the minutes did record the fact that both the proposed sites in this area were prone to flooding and, should any application be received, it would be considered at the time and any concerns would be noted.

A request was made for the WK bus shelter to have fluorescent strips down the side by the entrance to village car park. **ACTION: CLLR LEWIS**

Redlands – A response had been received from planning saying that the access had been carried out under permitted development rules as it was not opening on to a classified road. Clearly, the A31 is a classified road and the Clerk will follow this up. **ACTION: CLERK**

## 2. Declaration of Interests

16.112 No interests were declared and no dispensation requests had been received.

### **3. Apologies**

16.113 Apologies have been received from District Cllrs Emma Parker and Jane Somper, Graham Hyde, and Cllr Mark Leaper.

### **4. Minutes of Last Meetings**

16.114 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Knapp proposed them to be a true and accurate representation of the meeting. This was seconded Cllr Jacobs and agreed unanimously.

Cllr Andrews reported that the agenda did not go on the notice board in Kingston until Monday 16<sup>th</sup> although it had been issued to be put on the notice board the previous week. Additional keys will be requested for the board by the bus stop so this does not happen again and agendas, etc. will be put on the village hall notice board as well.

### **5. Matters arising from those minutes for report only**

16.115 The sign on the A31 pointing into Zelston needs repairing.

Cllr Andrews – high viz jackets – has suggested to the person who raised the issue they should speak to the school and they, in conjunction with the parents, could look for a sponsor. There is also a request for a crossing on the C6 as it can take up to 10 minutes to cross in the mornings. This matter will be raised at the meeting on the 30<sup>th</sup> November but it is thought to be unlikely.

Cllr Jenkins asked if the meeting on the 30<sup>th</sup> would take into account the access on to the C6 from the Wyatts site. It will be on the list for discussion.

Cllr Andrews will be leafletting every house in the village explaining the principle of the proposed petition. This will save time in the long run when it comes to taking the petition round to each house. The cost of printing 300 leaflets will be £15 but Cllr Andrews will contact Cheap Printing for an additional quote.

### **6. County & District Councillors' Reports**

16.116 No District or County Councillors were present.

### **7. Finance**

16.117.1 To confirm payment of accounts

The following payments had been requested:

S Perry	Zelston grass cutting	101374	400.00
DAPTC	Essential Councillors training	101375	65.00
BT	Fire Alarm – December 2016	101376	25.44
Glasdon UK	Key for dog bins	101377	16.16
Came & Co	Annual insurance renewal	101378	1393.42
Mrs A Crocker	Wages – October + expenses	101379	470.69
HMRC	PAYE	101380	5.40
Mrs A Crocker	Purchase of pool table for youth club	101381	120.00
J Carr	Kingston ground maintenance	101382	400.00

The total amount requested from the Precept is £2,896.11.

Cllr Jenkins proposed the payments are made. This was seconded by Cllr Andrews and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

**ACTION: CLERK**

**16.117.2 To confirm the reconciliation of accounts and position against budget**

A copy of the reports had been issued to all members prior to the start of the meeting. Some discussion took place as to how the 'Ear marked' figures and reserve were arrived at. Cllr Sorrell proposed the reconciliation and budget position are accepted. This was seconded by Cllr Jessop and agreed unanimously.

**8. Speed Watch (HA) - update**

16.118 Cllr Andrews reported that the two new volunteers have been DBS checked and are working with the team. They are now finding the mornings have improved greatly, but the afternoons have not – 72 people speeding in the afternoon during their most recent check. The group will now try to target the afternoons more, although they will be stopping at the middle of December and restarting again in mid-January. Don Portsmouth, one of the key members of the team will be leaving shortly and a letter of thanks will be sent.

**ACTION: CLERK**

**9. WK Youth Building - update**

16.119 The Committee has now been drawn up and the constitution is being finalised. The far back room is being set up as a cinema room and the team have been canvassing for equipment. Bere Regis School will be donating whatever they do not take to the new school – book cases, tables and chairs, and computers. There will be an open day on the 10<sup>th</sup> December for people to put forward any ideas they may have as to how they would like to see the building used and what events they would like to have there. Fliers are going to be put out to every household in the villages. It was noted that an anonymous donation of £250 has been received.

**10. To consider a donation towards the cost of the Blandford Public Conveniences**

16.120 The Clerk reported that a request had been received from Blandford Town Council asking if surrounding parish councils would be willing to consider a donation towards the upkeep of the toilets whilst setting their budgets for next year. The toilets are now free to use so there is no income available to offset the running costs. Cllr Jessop proposed that we do not support this and this was seconded by Cllr Sorrell. As a rural community, we do not have a large precept and, if we had money to spare, there would be a great many more projects we would support. The Clerk will inform Blandford Town Council accordingly.

**ACTION: CLERK**

**11. To consider the purchase of a new laptop for the Parish Council**

16.121 The Clerk reported that the existing laptop is increasingly crashing and is very slow to start up and download programmes. It operates a Vista program and is one of the original laptops provided by DAPTC over ten years ago. Cllr Leaper had carried out some work on the computer to try to clean and speed up the drive but with little effect. It was proposed by Cllr Knapp, seconded by Cllr Sorrell and agreed unanimously that the laptop is replaced as soon as possible. The Clerk will liaise with Cllr Leaper to organise this.

**ACTION: CLLR LEAPER/CLERK**

**12. To consider the renewal of the Parish Council Insurance and continuing a Long Term Agreement**

16.122 The insurance came up for renewal in early November but, having spoken to the company, the Clerk reported that all the reminders had been late due to a computer error at Came and Co. The premiums would remain the same as previous years and there would be no increase following the addition of the new mower. Should we decide to take up the Long Term Agreement, the Parish Council would benefit from an additional discount of 5%, giving a premium of £1,393.42 (as per cheque raised). Cllr Jenkins proposed the renewal is undertaken and we take advantage of the LTA. This was seconded by Cllr Andrews and agreed unanimously. **ACTION: CLERK**

**13. To consider a response to the Development Management & Local Councils; Electronic Consultation**

16.123 A copy of the consultation had been issued to all members prior to the start of the meeting. This report explains a number of proposed changes regarding how services are to be delivered. The four changes outlined are:

- Printing – the printing and posting of planning applications with the Partnership area is to be discontinued from the 1<sup>st</sup> April, 2017. The Partnership area covers North and West Dorset and, whilst West Dorset currently issues paper applications, North Dorset does not so this will not have an impact on this parish council.
- Non-personal local council e-mail contact addresses – as from 1<sup>st</sup> April 2017, government-related correspondence will only be sent to official email addresses, i.e. those with ‘.gov’ or similar. Any responses to planning applications sent from any other address will be deemed to be a member of the public rather than representing official local council business. As our e-mail is @hotmail.co.uk, this will affect us and we will need to look at amending the address as soon as possible.
- Online weekly lists – these will cease but, here again, we have never received them so this will have no impact on this parish council.
- Portal for comments – only responses to planning applications submitted through the consultee portal will be acknowledged as formal responses of that local council.

This is an interim update to allow councils to prepare for the changes via their budgets for the 2017/18 financial year. A final guide will be released before April 2017.

It was generally felt that our response should include that fact that we need more time to review the applications as we are not being given sufficient time to review and respond at present. The permitted twenty-one days (or less) frequently falls between meetings and there have been occasions when an application has been registered for almost a month before the Parish Council receives notification of it, meaning, if the due date falls between meetings, the officer is not able to grant an extension for us to comment.

Cllr Sorrell suggested we need to consider purchasing a projector so that plans can be reviewed at parish council meetings. It is frequently very difficult to see the maps when they are on the screen of the smaller devices and it would be of benefit to both members of the public and parish councillors to be able to view the applications at the meetings when they are being discussed. This would enable us to give a more informed response. Prices for projectors will be obtained and the cost will be included in the budget for 2017/18.

## **14. Planning Applications & Tree Work Proposals**

### 16.124.1 To consider planning applications

2/2016/1491/FUL     The Old Forge, Church Lane, WK  
Erect first floor & two storey extensions, replace porch

Cllr Jessop spoke to the neighbours who have no problem. It is an improvement on the last application and will only affect the neighbour. There was some concern that the plans are confusing in that the boundary line would appear to be in a different place to the previous application.

No objections.

2/2016/1361/FUL     Whan Fried, A31 Main Road, WZ  
Replacement building & change of use to equipment store, testing & office facilities

Cllr Jenkins asked what colour it is going to be. At the moment it is black. There will be timber boardings on the new structure and the roof will be grass. The first 12 meters of the hedge to the west will be cut back even though the existing hedge had been agreed under previous planning applications. The removal of the additional hedge will make exiting the site safer.

Rita Burden asked how the water table and flood plain would be affected by the property going underground. The underground area will be tanked, preventing any ingress of water and the flood risk zone does not come as far up as the buildings.

No objections.

2/2016/1588/FUL     Bushes Farm, Bushes Road, WZ  
Erect one dwelling

The owners already have planning permission to develop the site but have a budget which the current plans exceed. This application offers a cheaper option for the owners and the site is not overlooked by any one.

No objections

### 16.124.2 To consider tree work proposals

2/2016/1602/CATREE     Pippins, The Lane, WZ  
T1 Apple – fell as fruit is of poor quality & replace with Yew tree

No objections.

## **15. WK Playground**

16.125 Cllr Allcock reported that the main problem is moles and these need sorting out before anything else can be done. The gate needs a minor repair and Cllr Jessop will sort this out. If he cannot do so, Cllr Lewis will contact Ken Crabbe. The rubber surface has shrunk although there are no significant trip points and Cllr Allcock suggested that, where there is a gap, it should be filled with top soil and seeded. A quote will be obtained from Pestwright for the recreation ground and the play area. *Post*

*meeting note: the current contract with Pestwright covers the play area and the contractor has been contacted and will visit the site on either the 21<sup>st</sup> or 22<sup>nd</sup> November.*

As Graham is no longer on the council, there is no-one keeping an eye on the cemetery and the play area. Cllr Knapp volunteered to carry out the weekly visual check on the play area. The more detailed, monthly check will be carried out by Cllr Allcock. The Clerk will put this in an electronic format and send to Cllrs Knapp and Allcock. **ACTION: CLERK**

Cllr Jessop will check the church yard and Cllr Knapp will check the cemetery by the recreation.

## **16. Home Watch/Flood Watch**

### 16.126.1 Home Watch

Graham Hyde has sent his apologies but reported that very little had happened. There have been some distraction burglaries in Blandford over the last two weeks and residents are asked to be careful and remain vigilant.

### 16.126.2 Flood Watch

Zelston Flood Watch – Rita Burden reported that there were no concerns regarding water as there is no water in the Zelston river yet.

## **17. To consider dates of meetings for 2017, including revised start time**

16.127 December 2016 – Cllr Andrews proposed this meeting is omitted from the calendar. This was seconded by Cllr Jenkins and agreed unanimously.

2017 – The December meeting will be removed and a meeting included in August. This was proposed by Cllr Knapp, Cllr Sorrell seconded by Cllr Sorrell and agreed unanimously.

It was suggested that, from January 2017, meetings will start at 7pm. A vote was taken – 2 in favour, 2 against and 2 abstentions – chairman's casting vote for starting at 7pm. The meetings will start at 7pm from January 2017 and the Standing Orders will be amended accordingly.

## **18. Parish Councillors' Reports**

16.128 Cllr Jenkins – spent an hour and a half cutting the entrance by the kissing gate to Duck Street. She requested that those people who use the path report regrowth before it is allowed to get this bad. It was suggested that a letter could be sent to the landowner asking him to keep his rights of way clear.

Cllr Allcock – attended a course on Sustainable Funding and has all the tips on applying for funding. There are several other courses coming up and he will let members know what they are going to cover as the information becomes available.

Cllr Jessop – the footpath that was moved on to the headland has been cleared. A letter to go to Graham Stanley to say thank you.

Cllr Andrews – nothing to report.

Cllr Sorrell – nothing to report.

Cllr Knapp – has received a complaint about a house on Broad Close which several cars and car parts left at the front and is very unsightly. This is a Spectrum property so any complaint needs reporting to them.

Cllr Lewis – Clinical Services Review consultation. Public consultation events 8<sup>th</sup> December Dorchester 10am to midday. The consultation papers are expected to be issued shortly.

**18. Correspondence receive since the agenda was set**

16.129 Nothing to add.

**19. Items for the January agenda**

- Neighbourhood Planning
- Road improvements in front of the old Scats site

There being no further business, the meeting closed at 9pm