

LOWER WINTERBORNE PARISH COUNCIL

Minutes of the AGM held on Tuesday 17th May, 2016 at Winterborne Zelston Village Hall

Present: Cllrs J Jenkins, H Andrews, M Leaper, R Jessop

Chair: Cllr D Lewis

Clerk: Mrs A Crocker

Also Present: 4 members of the public, District Cllrs Emma Parker and Jane Somper

1 Public Participation

16.01 Cemetery - one of the tombstones that had been laid down has been replaced. This was done by Cllr Jessop as it was found to have a pin and could easily be put back in place. The headstone in the churchyard had been laid but dated back to the 1920s so it was unlikely that the owners would be found.

2 Declaration of Interests

16.02 No interests were declared.

3 Apologies

16.03 Apologies have been received from Cllrs Roy Allcock, Ron Sorrell and Graham Nash.

4 Minutes of Last Meeting

16.04 A copy of the minutes of the meeting held on the 19th April, 2016 had been issued to all members prior to the start of the meeting. Cllr Leaper proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Jessop and agreed unanimously. The Chair signed the minutes on the presence of the meeting.

5 Matters arising from those minutes for report only

16.05 Use of the enclosed area by the play park for a horse and cart - someone will be with the horse at all times but the length of time is not known.

Broad Close to the Greyhound path - Graham Stanley has passed the details on to one of his officers but we are still waiting to hear from him. Cllr Jenkins will go back to him and find out if he needs any further details.

ACTION: CLLR JENKINS

Noah Henville Corner has had white lines put around the various potholes and it is hoped this means the work will be carried out in the near future.

6 Elections

16.06 To elect a Chairman for the coming year: Cllr Leaper proposed Cllr Lewis. This was seconded by Cllr Andrews and agreed unanimously. Cllr Lewis agreed to stand for a further year and signed the Acceptance of Offer Declaration in the presence of the meeting.

To elect a Vice Chairman for the coming year: Cllr Jessop proposed Cllr Leaper. This was seconded by Cllr Andrews and agreed unanimously. Cllr Leaper agreed to stand for a further year.

Other responsibilities: The list was reviewed and all members agreed to continue in their existing roles. Following the WZ Annual meeting, John Bush and Bonnie Randall have offered to share the role of Rights of

Way officer for Zelston. Cllr Leaper proposed the responsibilities list is accepted with the one amendment. This was seconded by Cllr Andrews and agreed unanimously. The revised list will be posted on to the web site.

ACTION: CLERK

7 To consider the Co-option of 2 Parish Councillors

16.07 David Knapp has put his name forward as a councillor for Winterborne Kingston. He was invited to introduce himself to those members present. Cllr Leaper proposed he be accepted on to the Parish Council. This was seconded by Cllr Jessop and agreed unanimously. David was invited to join the Parish Council.

8 County & District Councillors' Reports

16.08 District Councillors' Report - Cllr Somper read the report on behalf of both herself and Cllr Parker. A copy is available on request but can also be viewed on the Parish Council web site.

9. Reports from Village Meetings and any actions required

16.09 Kingston meeting - Items raised included:

Youth Building,
90th Birthday celebrations,
NeighbourCar Scheme,

Red Post - Cllr Jessop reported that he had been in touch with Historic England to see about having the Red Post listed. Unfortunately, the application has been rejected. Cllr Lewis has been in touch with Lawrence Burgess who suggested writing directly to Richard Drax asking if he would refurbish it and put it back in a suitable position. Cllr Somper had received an alert on Google about the sign, requesting refurbishment and reinstatement. There is time to appeal the decision of Historic England if we can find sufficient evidence to warrant this.

Dog bins,

Post Office - the Outreach is still not open but it is understood that a new member of staff will be sought in the near future.

Zelston meeting - Sub Way lights - the situation is on-going. Cllr Lewis has called in but on each occasion, the manager has not been on site.

Mapperton - no news

Joint fund raising committee - this will be chaired by Ron Sorrell and talks between the two groups will take place soon.

Parish land - this will be revisited later in the year

River course - Rita Burden is contacting the Environment Agency

10. Finance

16.10 To confirm payment of accounts

The following payments had been requested:

J Carr	WK Groundwork - May 2016	200132	400.00
ICL Web Design	Domain name for 2 years	200133	70.79
K Crabb	Clean play park matting	200134	65.00
British Telecom	Alarm installation/charges 12/4-31/5/16	200135	186.12
Mrs A Crocker	April wages + expenses	200136	561.96
HM Revenue	May PAYE	200137	2.80

The total amount requested from the Precept for May 2016 is £1,286.67.

It was proposed by Cllr Andrews, seconded by Cllr Jenkins and agreed unanimously that the payments are made.

16.11 To confirm the reconciliation of accounts and position against budget

A copy of the papers had been issued to all members prior to the start of the meeting. Cllr Leaper proposed that they are accepted. This was seconded by Cllr Jessop and agreed unanimously.

16.12 To amend the signatories for the bank accounts

The Clerk gave all members of the Parish Council who are not currently signatories the relevant forms from Barclays for completion. Each member is required to take two pieces of identification with them to the bank for it to be signed off by the bank before the main forms can then be returned. Members are asked to confirm with the Clerk when they have done this. **ACTION: ALL**

16.13 To confirm the accounts for the year ended 31st March 2016 & the Annual Governance Statement

16.13.1 The accounts have now been finalised by the internal auditor and no comments had been raised by her. Members had all been issued with a copy of the Accounting Statement prior to the start of the meeting. Cllr Andrews proposed that the accounts are accepted. This was seconded by Cllr Leaper and agreed unanimously. The Accounting Statement was signed by the Chair and the Clerk in the presence of the meeting.

16.13.2 The Clerk drew member's attention to the Governance Statement and each of the Statements was considered and recorded as a 'Yes'. Cllr Jessop proposed that the Governance Statement is accepted. This was seconded by Cllr Leaper and agreed unanimously. The Statement was signed by the Chair and the Clerk in the presence of the meeting.

16.14 To confirm the Standing Orders and Financial Regulations

Both the Orders and Regulations had been checked in detail at recent meetings and no further amendments had been made. Cllr Leaper proposed both documents are accepted in their present form. This was seconded by Cllr Jenkins and agreed unanimously.

16.15 To confirm the Risk Assessment

The Risk Assessment had been revised and updated in the January 2016 meeting and no further amendments had taken place. Cllr Jenkins proposed the Assessment is accepted in its present form. This was seconded by Cllr Leaper and agreed unanimously.

11 Speed Watch (HA) - update

16.16 Cllr Andrews reported that the Watches have taken place more in the afternoons recently and this was proving quite successful. Volunteers are still needed.

12 WK Youth Building

16.17 To consider the formation of a Youth Building Committee

The Youth Building Group met recently and discussed how it would be possible to keep the building going. It was suggested that we try to reform the Youth Building Committee and involve all those interested parties. Financially, the building needs to generate some income. It was suggested that the Parish Council advertises the building for rent in a fairly general way to see if any interest is raised. It may be possible to use a similar template to that of Durweston in the Blackmore Vale. The Parish Council would have to have a representative on the committee, as would the Youth Club. Cllr Jessop proposed that we go ahead and call a general meeting of the village to try to set up the committee. This was seconded by Cllr Leaper and agreed unanimously. In the meantime, the Clerk, in conjunction with Cllr Lewis will draft an advert.

ACTION: CLLR LEWIS/CLERK

16.18 To consider advertising the building

Included in 16.17.

13 To receive an update on the various 90th Birthday celebrations for 21st April and the 11th June

16.19 Kingston - Cllr Leaper reported that the 11th June is continuing as presented at the Village Meeting. All the arrangements are in place but they still need some pop up gazebos and would like some old style dustbins for use at the recreation ground in the evening. The tea party was a great success with 66 people attending.

Zelston - 21st April was very successful with the beacon lighting. The street party on the 11th June will commence at 2.30 and run until about 4.30pm and there will then be a jazz evening at Bridge Cottage.

14 Planning Applications & Tree Work Proposals

16.20 1 Park Cottages, Marsh Lane, Anderson - No objections

Andaxi Too, West Street, WK: erect two storey extensions and car port - there are no comments on line. An improvement to what was there. No Objections.

15 WK Playground

16.21 The gate had been vandalised but has now been repaired and the algae has been cleared from the matting.

16 Home Watch/Flood Watch

16.22 Nearly 30 rural incidents were reported, including 4 vehicle crimes, 3 dwelling crimes, diesel drums stolen, barbed wire and sheep netting stolen. There was also an incident in Zelston but the owner was alerted by their dog. The majority of the incidents involve sheds and out houses.

Speed watch - 2 villages active during April. 11.75 hours were logged and 182 vehicles were recorded above the threshold. Number of vehicles passing = 4,816. Cllr Andrews reported that the Road Safety Team are taking this on which means that anyone who is significantly over the speed limit will get an immediate visit rather than the two letters.

Nothing to report on Flood Watch.

17 Parish Councillors' Reports

16.23 Cllr Andrews asked what was happening with the finger posts. The Clerk will speak to Roger Bond.

ACTION: CLERK

Cllr Jenkins - roads - Duck Street; there is a large pot hole just after the junction with Sackville Street. She will report it via D4Y. The green cats eyes on the White Post turning have been removed. Cllr Lewis reported that the works have been completed. Several complaints have already been made but the Parish Council will also submit a letter of complaint regarding the state of the verges and the dangerous nature of the White Post turning.

Cllr Jessop - has looked further into a defibrillator and a possible location for it and will report back at the June meeting.

Cllr Leaper - wood for beacon at recreation ground. The lock on the gate to the recreation ground has been changed. This had apparently been done as the original lock had been superglued. It was also noted that there had been an attempt to set fire to the youth building, although there was no evidence of this when the building was checked. Cllr Leaper suggested that the locks are changed and the Parish Council holds the keys. Cllr

Lewis will speak to Youth Club in the first instance. Cllr Leaper, with assistance, has installed the 4 dog bins in the originally agreed locations, but one needs to be moved. This will be investigated.

Cllr Nash - in his absence - concerns over the grass cutting. Has the whole area of Broad Close been renamed Winterborne Meadows? Need to check this with electoral office at NDDC. **ACTION: CLERK**

Cllr Lewis - superfast broadband - it is in Kingston but may not be in Zelston until 2017. This needs to be checked. Been in contact with Mary House at Anderson - they have no councillor from Anderson and she is happy to put out any notices on the board. Village hall AGM - non-attendance of outreach post office. Hedge cutting around the village hall - needs to be advised and we have budgeted for 2 cuts per year. Cllr Leaper will liaise with the Clerk when it needs to be cut. Village Hall offered to make a contribution towards the cost of any additional hedge cutting that may be required.

18 Correspondence receive since the agenda was set

16.24 Cllr Lewis reported that she had received a letter from residents expressing concern over the siting of one of the new dog bins and availability of the minutes of meetings on the web site. The dog bin in question will be reviewed and the Clerk is aware that, occasionally, there is a glitch when trying to access the minutes on the web site and is liaising with the web manager to clear this.

19 Items for the June agenda

Councillors are asked to inform the Clerk of any items to be included on the June agenda by the 12th June 2016.

The next meeting will be held on 21st June, 2016 at Kingston, commencing 7.30pm.

There being no further business, the meeting closed at 8:56 pm .