

**MINUTES OF THE LOWER WINTERBORNE PARISH COUNCIL MEETING HELD ON  
TUESDAY 18<sup>TH</sup> APRIL 2017 AT WINTERBORNE KINGSTON VILLAGE HALL,  
COMMENCING 7:45pm AFTER THE CLOSURE OF THE VILLAGE MEETING**

**Present:** Cllrs R Jessopp, D Knapp, R Allcock, S Jacobs, H Andrews, R Sorrell

**Chair:** Cllr Di Lewis

**Clerk:** Mrs Amanda Crocker

**Also present:** 4 members of public

**1 Public Participation**

19.195 No items were raised.

**2 Declaration of Interest and requests for dispensations**

19.196 No interests were declared and no dispensations had been requested.

**3 Apologies**

19.197 Apologies for absence have been received from Cllr Mark Leaper, Cllr Jocelyn Jenkins, District Cllrs Emma Parker and Jane Somper, Rita Burden, Graham Hyde.

**4 Minutes of Last Meeting**

19.198 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Andrews proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Jacobs and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

**5 Matters arising from those minutes for report only**

19.199 SCATs – The Clerk has continued to try and find out if any 106 or CIL monies were available on the site but it would appear that no monies had been collected by NDDC. This means that the cost of the village gates will have to be borne by the Precept. It was suggested that a local carpenter is approached to see if he would be able to make the gates. The Clerk will check with Highways to see if any specific requirements need to be met with regards to size.

**ACTION: CLERK**

Road markings – the order was submitted but the work has not been carried out. The Clerk will follow this up and find out when the work is likely to be carried out.

**ACTION: CLERK**

Sewage plant at Broad Close – a site visit will be arranged.

**6 To receive an update on the Neighbourhood Plan**

19.20 This item was covered in the Village Meeting.

## **7 County & District Councillors' Reports**

### **19.201 County Councillor's report**

Cllr Hilary Cox was unable to attend the meeting and her report had been covered during the Village Meeting.

### **19.202 District Councillors' report**

Neither District Councillor was able to attend the meeting, but a report had been forwarded and had been read out at the Village Meeting.

## **8 Finance**

### **19.203 To confirm payment of accounts**

The following payments had been requested:

Water2business	Water 12/8/16- 16/2/17 Rec. Ground	101406	391.39
Secure Alarms	Bi-annual fire alarm system	101407	210.00
BT Payphone	Purchase of WK BT payphone	101408	1.00
BT	Community hub alarm	101409	36.05
ICL	Web hosting 1/4/17-31/3/18	101410	60.00
Mrs A Crocker	March wages + expenses	101411	465.29
HMRC	PAYE	101412	5.20
WZ Village Hall	Hall hire 19/4/16-21/2/17	101413	50.00
J Carr	WK grass cutting April 2017	101414	400.00

The total amount requested from the Precept for the month is £1,227.54.

Cllr Knapp proposed the payments are made. This was seconded by Cllr Jessopp and agreed unanimously.

### **19.204 To confirm the reconciliation of accounts and position against budget**

A copy of the reports had been issued to all members prior to the start of the meeting. Cllr Sorrell proposed they are accepted. This was seconded by Cllr Jacobs and agreed unanimously.

## **9 Speed Watch (HA) - update**

19.205 This item was covered in the Village Meeting.

## **10 WK Youth Building - update**

19.206 This item was covered in the Village Meeting.

## **11 To confirm the Parish Council Standing Orders**

19.207 A copy of the Standing Orders had been issued to all members prior to the start of the meeting. No amendments or alterations were necessary and Cllr Jessopp proposed the existing Orders are accepted. This was seconded by Cllr Sorrell and agreed unanimously.

## **12 To consider the revised grass cutting contract**

19.208 The existing grass cutting contract has been discussed on several occasions and it has been agreed that sections of it are unclear and need clarifying. In addition, it is known that Dorset County Highways will no longer be able to carry out as many verge cuts as they have in previous years and, should we wish to maintain the tidiness of the villages, it will be the responsibility of the Parish Council to arrange for the work to be carried out and to cover the cost. Amendments have been made to the existing grass cutting contract and a copy had been issued to all members. Further alterations were suggested. The contract will be amended and a final draft brought to the May meeting.

**ACTION: CLERK**

## **13 To confirm the adoption of the Kingston telephone box and authorisation the signing of the contract and payment of the fee**

19.209 A copy of the contract has been received from BT and was sent to all members prior to the start of the meeting. The contract would appear to be a standard but the name of the Parish Council needs to be amended. Cllr Knapp proposed that, once the name is altered, the contract is signed and the telephone box adopted. This was seconded by Cllr Jacobs and agreed unanimously. The Clerk will arrange for the amendments and then sign and return the contract.

**ACTION: CLERK**

## **14 Planning Applications & Tree Work Proposals**

### **19.210 To consider planning applications received**

2/2017/0390 Winterhaze, West Street, WK – raise roof of chalet bungalow & install new dormer windows to create a two-storey dwelling. Erect replacement car port with storage over

Cllr Jessop informed members that this application is a resubmission. The Parish Council did not object to the original application and this represents a smaller proposal. It is noted that the immediate neighbour has written in support. Cllr Jessopp recommended we do not object to the application and this was agreed unanimously.

2/2017/0459 Harvest Cottage, North Street, WK – erect two storey extension & conservatory to form annexe (demolish section of wall)

No objections were raised.

2/2017/0523 Limestone Cottage, West Street, WK – erect single storey extension & detached garage

It was noted that the proposal is not visible from the road and would tidy up what is already there. No objections were raised.

**ACTION: CLERK**

## **15 WK Playground**

### **19.211 To consider the requirement for a replacement fence and second gate**

Cllr Allcock reported that some of the fence uprights will need replacing but, overall, the fence is sound. He felt that the posts should be replaced as and when necessary, rather than replace the complete fence now. A quote for a second gate is needed and the surface needs spraying. A replacement dog sign is needed. Cllr Lewis will organise the quotation and the dog sign. Cllr Knapp will speak to Ken Crabbe about the spraying.

**ACTION: CLLRS LEWIS & KNAPP**

## **16 Home Watch/Flood Watch (GH)**

19.212 This item was covered under the Village Meeting.

## **17 Parish Councillors' Reports**

19.216 Cllr Allcock – There is a potentially dangerous grid on West Street. It is understood that this is the stop-cock cover for the water company. He will report it via Dorsetforyou.

**ACTION: CLLR ALLCOCK**

Cllr Knapp – Nothing to report.

Cllr Jessopp – Nothing to report.

Cllr Andrews – There have been a number of e-mails regarding the SCATs development and, in particular, the siting of the water treatment plant, from the residents in Windwhistle. They believe the plant it is being installed a lot nearer to them than was originally planned. The Planners have attended the site and spoken to Mr Wyatt who told them that it was only 9” out but it appears to be about 3m nearer the neighbours than it should be. The planner was unable to tell at the site meeting so would not take any action. Cllr Jessop reported that he had looked at the December 2016 discharge of conditions and it seemed to be in accordance with the requirements. When the hole is filled in, it will probably be in about the right place. The tank is due to arrive under Police escort on the 20<sup>th</sup> April. Cllr Andrews has received a number of e-mails from neighbours expressing concerns over various aspects of the site.

Cllr Jacobs – Nothing to report.

Cllr Lewis – Reported that, at the last DAPTC conference, one of the items discussed was that if anyone joins a parish council and has not undertaken basic councillor training, they should try to attend the courses on officer. Pest Control – are the moles being sorted out? The company has been contacted. Outside Zelston village hall, a horse chestnut is obstructing the road. It may be the responsibility of the Parish Council to pay for it to be removed. This will be included on the agenda for May.

## **18 Correspondence receive since the agenda was set**

19.217 Nothing to add.

## **19 Items for the May agenda**

19.218 Councillors are reminded to pass any items to the Clerk for inclusion in the May agenda by the 9<sup>th</sup> May.

There being no further business, the meeting closed at 20:45.