

**Minutes of the Lower Winterborne Parish Council meeting held on Tuesday 15th August 2017 at
Winterborne Kingston Village Hall commencing 7pm**

Present: Cllrs R Allcock, D Lewis, D Knapp, R Sorrell, H Andrews, J Jenkins, S Jacobs

Chair: Cllr M Leaper

Clerk: Mrs A Crocker

Also present: 3 members of the public

1. Public Participation

18.70 No matters were raised.

2. Declaration of Disclosable Pecuniary Interests and to consider any dispensation requests received

18.71 No interests were declared and no dispensation requests had been received.

3. Apologies

18.72 Apologies had been received from Cllr R Jessopp and Rita Burden.

4. Minutes the meeting held on the 18th July 2017

18.73 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Andrews proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Knapp and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

5. Matters arising from those minutes for report only

18.74 Traffic on the C6/A31 junction at Whitepost – The report from the 2010 survey is still needed. The Clerk will chase Highways for the information.

ACTION: CLERK

6. County & District Councillors' Reports

18.75 No reports were available.

7. Finance

18.76 To confirm payment of accounts

Secure Alarms	Annual maintenance check	101436	156.00
Pampered Pigs	Diesel for mower	101437	30.00
DAPTC	Annual subscription fee	101438	322.33
BT	Hub alarm line – August 2017	101439	27.00
Pamela White	Internal audit fee	101440	100.00
Secure Alarms	Bi-annual fire alarm check	101441	159.60
BDO	Annual audit Ye 31.03.17	101442	240.00
JSR Treecare	Grass cutting WK – one-off fee	101443	1295.00
Mrs A Crocker	July wages + expenses	101444	541.94
HMRC	PAYE	101445	19.80

The total amount requested from the Precept is £3,266.67.

Cllr Allcock proposed that the payments are made. This was seconded by Cllr Knapp and agreed unanimously.

Cllr Jenkins asked if it would be possible for Secure Alarms to combine the two inspections and the Clerk will put this to them.

Cllr Sorrell asked if the cost of the ten tables for the community hub had been approved at the last meeting. No, however, the Clerk does have the authority to authorise payments up to £500, but in this instance, the monies are taken from money that has been ring-fenced for the Community Hub. The budget and allocated funds for the building can be recorded separately and a breakdown of the costs/income to date will be distributed to members before the next meeting.

ACTION: CLERK

18.77 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting. No comments or questions were raised.

18.78 Year End Audit

The Clerk reported that the audit for the year ended 31st March 2017 has now been completed. There was one issue raised by the auditor – the Annual Statement did not add up by £1. The Notice of Completion of Audit was passed to members for posting on the village notice boards and the web site has been updated to show the accounts for the year end. The Annual Return, including the BDO certificate was unanimously approved and accepted by the Parish Council.

8. Emergency Planning update

18.79 Cllr Lewis reported that, having looked at the requirements for an Emergency Plan, she agreed with Graham Hyde's comments at the last meeting. There is an emergency telephone system in place which is constantly updated by the County and District Councils. The only possible problem likely to occur would be flooding and this has been fully covered. For everything else Dorset for You has all the contact numbers and actions that need to be taken. The extent of the work required cannot be justified. The emergency telephone numbers will be issued on the web site, together with the link to the Dorset for You page.

9. Speed Watch update

18.80 Cllr Andrews reported that the group is now using a new camera which is far more effective. Two new volunteers have been recruited and full police DBS checks are no longer required. The group were out on the morning of the 15th August and caught one driver travelling at 60mph. It is understood that this will mean that driver will get an automatic visit from the Police although no reports are received.

10. WK Community Hub update

18.81 24th September car boot sale- 10 am to 2pm. The event will be free to buyers but sellers will be charged £5/car. More advertising will be carried out closer to the date. The sale will take place on the recreation ground. An ice cream van will be in attendance and will make a donation towards the event. Lyn Luxford has confirmed that she will be taking on the youth club with a team of 5 helpers and events will be organised in due course.

11. To consider future uses of the Recreation Ground – update on public meeting

18.82 This item will be taken forward to the September meeting.

12. Planning Applications & Tree Work Proposals

18.83 2/2017/1126 Hilltop Bungalow, Bushes Road, WZ - Demolish existing dwelling & outbuildings. Erect 1 dwelling & outbuildings

This refers to an existing application that was already approved but this covers some amendments which are all very minor. There are no objections recorded on the web site. Cllr Sorrell recommended no objection to the application and this was seconded by Cllr Knapp and agreed unanimously.

2/2017/1201 Riverside Farm, The Street, WZ - Erect agricultural building for covered feeding & housing for livestock

This application replaces an existing building and cannot be seen from the road. It was felt that it would be an improvement on what is currently in place.

Cllr Sorrell recommended no objections. This was seconded by Cllr Lewis and agreed unanimously.

13. WK Playground

18.84 Nothing to report. The grass has now been cut and the area looks tidy.

14. To consider the purchase of the Anderson Telephone kiosk

18.85 Cllr Lewis suggested putting something in the Red Post magazine asking residents if they would be interested in doing something with the kiosk. It was noted that it does need some work carried out. The Clerk will ask BT to hold any decision over to October. In the meantime, Cllr Lewis will put a flier around Anderson residents asking them to contact the Clerk with any ideas they may have.

ACTION: CLERK

15. To consider the purchase of a bench for Zelston

18.86 Cllr Sorrell reported that Zelston residents would like to buy a bench made from recycled plastic. A range of styles have been advertised around the village and a decision made on the type wanted. The cost is £329, including delivery but, with installation, this would rise to about £360. The monies will be taken from the £773 held in the Zelston reserves.

16. To receive an update on the Village Gates

18.87 Cllr Allcock has completed the grant application and is waiting for confirmation that the grant will be accepted. Once this has been received, some designs will be issued and discussed at the September meeting.

17. Telephone kiosk and defibrillator update

18.88 As Cllr Jessopp was unable to attend this meeting, this will be raised at the September meeting. It was noted that we are still awaiting the quote for the door repair.

18. Home Watch/Flood Watch

18.89 Graham Hyde reported that there was no news in Kingston.

Zelston had an opportune theft from two garages and someone tried to break into the church recently. The PCSO has reported that one of the offenders was caught and the stolen goods recovered. Cllr Lewis requested that the local PCSO is invited to attend a Parish Council meeting to give examples of good practice. Graham suggested emailing Dave Mullins. Cllr Lewis will contact him and ask him to attend the next meeting.

ACTION: CLLR LEWIS

12 churches have been broken into in Dorset since May and a list of stolen goods has been issued for residents to look out for.

It was suggested that perhaps it would be possible to have a District Council surgery monthly or quarterly.

19. Parish Councillors' Reports

18.90 Cllr Jenkins – Condition of bridleways – a report has been sent regarding the bridleways along Charisbrook farm. It was also noted that the 30mph signs on West Street have become overgrown. When the hedges are cut, the flail cannot get close enough to the signs. Cllr Leaper will look into this.

ACTION: CLLR LEAPER

Cllr Andrews – Are Wyatt Homes going to clear the sludge in the river. Yes, they are going to. The signs Wyatt homes had put on the finger posts have now been removed. A resident of West Street commented on the classic cars using West Street as a race track. It was felt that the speed was more perceived than actual but, if the resident was concerned, they should contact the Police. The broken water cover outside The Laurels has been reported.

Cllr Sorrell – Nothing to report.

Cllr Jacobs – Nothing to report.

Cllr Allcock – Nothing to report.

Cllr Lewis – She has tried several times to find out if she can have a copy of the electoral role without much success. She will contact NDDC to see if a copy can be obtained. Members' attention is drawn to the Allotment Seminar in October. The DAPTC web site also has information about Neighbourhood Planning.

Cllr Knapp – The Red Post is back in situ but Winterborne may have been spelt incorrectly with a 'u'. Cllr Sorrell will check and report back to the Clerk. *Post meeting note: It has since been reported by a resident that, having checked through the records of the Red Post Benefice, the spelling was shown as 'Winterbourne'. The contractors have refurbished the finger post as it originally was. It is thought that 'Winterbourne' was in common use when the post was originally erected with 'Winterborne' only being used since the 1950s. (Thanks are extended to Joan Nash for this explanation.)*

Cllr Leaper – Nothing to report.

20. Correspondence receive since the agenda was set

18.91 Wareham Hospital – The Friends of Wareham Hospital will be holding their AGM on Monday 18th September at the hospital, Stretche Road, Wareham, commencing 7pm. Everyone is welcome and they will be giving an update on the future of the hospital.

Grass cutting at St Nicholas Churchyard – A letter has been received from a resident of Winterborne Kingston regarding the new grass cutting contractor and saying how pleased they were with the results. The churchyard, finally, looked respectable. The letter was read out in full and a copy forwarded to the contractor.

21. Items for the September agenda

18.92 Members are reminded to pass any items they wish to appear on the next agenda to the Clerk by the 10th September.

There being no further business, the meeting closed at 8:10pm.