

Minutes of the Lower Winterborne Parish Council meeting held on Tuesday 21st March 2017 at Winterborne Kingston Village Hall, commencing 7pm

Present: Cllrs M Leaper, R Jessopp, R Allcock, S Jacobs, H Andrews, R Sorrell, J Jenkins

Chair: Cllr D Lewis

Clerk: Mrs A Crocker

Also Present: 4 members of the public, District Cllrs Emma Parker and Jane Somper

1. Public Participation

16.173 Pat Shears – asked if anyone would be attending the Transport meeting on the 22nd March, 2017, 2pm in the Parish Rooms. Cllr Lewis will attend.

The headstones in the cemetery – several had been laid down following the annual safety check in 2016 and Mrs Shears asked when are they going to be sorted? The Clerk reported that they have been laid down because they were unsafe. Where possible, the families had been informed but several were very old and it had not been possible to trace the families. It is the responsibility of the families to repair or replace the headstones and to keep them in good order, not the Parish Council. They will have to remain laid down until then.

2. Declaration of interests

16.174 No interests were declared and no dispensations had been requested.

3. To receive apologies for absence

16.175 Apologies for absence had been received from Cllr D Knapp.

4. Minutes of the meeting held on the 21st February 2017

16.176 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Leaper proposed the minutes to be a true and accurate representation of the meeting. This was seconded by Cllr Sorrell and agreed unanimously. The minutes were signed by the Chairman in the presence of the meeting.

5. Matters arising from the minutes, not covered by the agenda

16.177 SCATs site – The officer in charge of the application was James Lytton-Trevers. An e-mail has been sent requesting some monies from the original 106 money to go towards the cost of the village gateways. As yet, no reply has been received. A reminder will be sent, copying in the District Councillors.

ACTION: CLERK

Road markings – The promised refreshing of the 321 slow markings and bars have yet to be done. The Clerk will follow this up and find out when the work is likely to be carried out. *Post meeting note: The order for the work was submitted at the time and the Highways officer is checking to find out why it has not been carried out.*

ACTION: CLERK

BT phone box – The purchase request has been logged and we continue to receive holding e-mails from BT.

Sewage treatment plant, Broad Close – Letter to be sent to Sovereign Housing. *Post meeting note: The Clerk spoke to the site administrator and was assured that there is chain-link fencing around the site and a locked gate as the only point of access.*

ACTION: CLERK

Playground second gate – Cllr Allcock reported that the RoSPA guidelines are for two gates – but he understood these to be guidelines only. Further investigations will be undertaken and a cost for reinstating the second gate will be brought to the April meeting.

ACTION: CLLR ALLCOCK

Abbots Court access track – It is understood that application has been accepted but the material for the track is not known.

6. County & District Councillors Reports

16.178 A copy of County Cllr Hilary Cox’s report had been issued to all members prior to the start of the meeting.

District Cllr Jane Somper reported that 6 of the District Councils have submitted an application to the Secretary of State and a minded decision is expected in the next week. The new councils would then go live in April 2019 with elections in May 2019.

7. Finance

16.179 To confirm the payment of accounts

The following payments had been requested:

Pestwright	Pest control 1/1/17-31/3/17	101400	62.50
J Carr	WK Grass cutting	101401	400.00
Mrs A Crocker	February wages + expenses	101402	435.62
HMRC	PAYE	101403	5.40
	CXL	101404	
BT	Community building alarm	101405	32.64

The total request from the Precept is £936.16. Cllr Allcock proposed the payments are made. This was seconded by Cllr Sorrel and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

16.180 To confirm the reconciliation of accounts and position against budget

The report was tabled at the meeting. No comments were made. Cllr Jacobs proposed the reconciliation and position against budget are accepted. This was seconded by Cllr Leaper and agreed unanimously.

16.181 To confirm the Financial Regulations

A copy had been issued to all members prior to the start of the meeting. The Clerk reported that no amendments had been made since the Regulations were reviewed in March 2016. Cllr Sorrell proposed the Financial Regulations are accepted. This was seconded by Cllr Leaper and agreed unanimously.

8. Speed Watch

16.182 Monthly Report

Cllr Andrews reported that there will be a joint Devon & Cornwall and Dorset Police operation called OP Allied Wolf, taking place in North and West Dorset on the morning of Friday 28th April, 2017. They have asked for a Speed Watch team to be available and the Police will be sending a Traffic and 'No Excuse' unit to support them. Cllr Andrews has confirmed that the Speed Watch group will have a team on hand.

9. WK Community and Youth

16.183 To approve the Statement of Intent for the Community Building

Cllr Lewis had produced the following statement and tabled it for all members at the meeting:

'The 'Youth Building' and all its contents are the responsibility and property of the Lower Winterborne Parish Council. All contents will be itemised in an inventory and checked at least annually. The maintenance and hiring out of the building will be carried out on behalf of the Lower Winterborne Parish Council by the 'Youth Building Working Group,' consisting of a minimum of three members of the Parish Council. All monies will be held, ringfenced, within the Lower Winterborne Parish Council account and approval sought from the Lower Winterborne Parish Council for all expenditure. One of the Parish Council members on the Working Party will be responsible for reporting back at meetings of the Lower Winterborne Parish Council.'

It was proposed by Cllr Jacobs that this statement is accepted. This was seconded by Cllr Leaper and agreed unanimously. The statement will also be included on the web site.

ACTION: CLERK

16.184 Youth Club Update

Cllr Lewis has received an offer from Mr Parker to keep the hedge and grass at the Youth Building tidy. This will be discussed at the meeting of the working party on the 22nd March, 2017.

10. To consider and approve the Parish Council Standing Orders

16.185 Postponed until the April meeting.

11. To consider items for the Village Meetings

16.186 Zelston on the 11th April and Kingston on the 18th, followed by the Parish Council meeting.

Zelston – follow up on joint fund raising between the church and village hall. State of roads/pot holes. Parish land and laurels taking over the woodland. Communal notice board. Village Hall and Church for a report – Cllr Lewis to contact.

ACTION: CLLR LEWIS

Kingston – neighbourhood plan. Community building. Village hall – Cllr Leaper to chase up for report. Report from the Church – Cllr Lewis will email Justin. Report from First School. Speed Watch report. Best Kept Village – raise awareness of what is judged. Annual District Reports.

ACTION: CLLRS LEAPER & LEWIS

12. To consider a revised grass cutting contract following a review of the grass areas to be cut to agree the hedges to be include in the contract

16.187 Some areas of the churchyard have been sectioned off. This may be for wild flower areas. Cllr Lewis and the Clerk will draw up a new contract, taking into account the additional grass areas that need to be cut, together with the hedge cutting. A revised map will be drawn up and this will be brought back to the April meeting for confirmation.

ACTION: CLLR LEWIS/CLERK

13. Neighbourhood Plan – to consider the boundary for the proposed Plan

16.188 Cllr Jessopp will be speaking to the relevant Councillor at North Dorset to go through what is required regarding boundaries. This will be moved forward to the April meeting.

14. To consider a review of the Parish notice boards

16.189 Both the notice boards in the WK village hall area are the responsibility of the Parish Council. Both let in water. Pat Shears reported that the original notice board by the bus stop was in a very poor state and it was decided many years ago that a new one would be better on the village hall wall. Cllr Andrews felt that the board on the village hall would not be big enough if it was to be the only board. Both need to be made water proof. Cllr Leaper suggested getting someone like Simon Heart to advise on what needs doing. He will talk to Simon and report back to the next meeting.

ACTION: CLLR LEAPER

15. Planning Applications & Tree Work Proposals

16.190 Cllr Lewis had spoken to the Tree Office regarding the cutting down of a cedar tree in Zelston. At the present time, the Tree Officer is working on a three-week turnaround for applications. This may mean that the Parish Council could be discussing applications that, unbeknownst to us, have already been approved.

16. WK Playground Update

16.191 The second gate at the play area was there to meet the RoSPA guidelines so we need to put it back. Cllr Allcock reported that, nowadays, the gates tend to be hydraulic which will be at a cost of about £650. Cllr Lewis will ask Graham Nash to see if he knows where the old gate is. It may be necessary to look at the whole fence as there is some rot in the posts. This will be brought back to the April meeting.

ACTION: CLLR LEAPER

17. Home Watch/Flood Watch

16.192 Graham Hyde reported that there have been some shed thefts at Milton Abbas and Lower Woodbury. Police advice is that sheds should be locked.

Flood Watch – no flooding to date.

Rita Burden – the Zelston river looks lovely. A Basingstoke-based firm visited the village to look at the river with a view to producing a report on flood prevention, etc. The report would be given to Mike Coker, Principle Technical Officer for NDDC. It is hoped that the Parish Council would also receive a copy of the report. Graham Hyde reported that a similar survey was carried out in Kingston but the final report had never been received.

18. Parish Councillors' Reports

16.193 Cllr Jenkins reported the dog bin at the end of the bridleway is being used but people continue to drop the black bags on the bridleway. The site line coming out of Duck Street is very poor looking right. It may be that a resident's hedge is obscuring the view. The exit from Sackville Street on to Duck Street is also difficult.

Cllr Jessopp – nothing to report.

Cllr Allcock – The Mondeo parked on West Street has now been parked there for several years. Although it looks unsightly, it is on private land and the owner is within his rights to leave it there should he wish to do so.

Cllr Leaper – nothing to report.

Cllr Sorrell – nothing to report.

Cllr Jacobs – nothing to report.

Cllr Andrews – attended the DT11 forum on the 6th March where it was agreed to close the Forum.

Cllr Lewis – nothing to report.

19. Correspondence received since the agenda was set

16.194 No additional correspondence had been received.

20. Items for the April meeting

19.195 Councillors are reminded to submit any items for inclusion on the agenda by the 12th April, 2017.

There being no further business, the meeting closed at 8:20pm.