

**MINUTES OF THE LOWER WINTERBORNE PARISH COUNCIL AGM HELD ON TUESDAY
15th MAY 20180 AT WINTERBORNE KINGSTON VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs R Allcock, R Brock, L Luxford, H Andrews, R Sorrell, K Langdown,
B Newman

Chair: Cllr R Jessopp

Clerk: Mrs Amanda Crocker

Also present: 8 members of public, District Cllrs Emma Parker and Jane Somper

1 Public Participation

19.001 The Outreach Post Office is currently only operating on Tuesday. The Village Hall Committee asked if the Parish Council would consider making a contribution towards the cost of the Post Office hiring the hall at a nominal fee of £5 as this may encourage them to return on Thursdays. This will be added as an agenda item to the June meeting for discussion.

The Village Hall will be holding an open day for all village communities on Saturday 22nd September. The various groups operating in the village will be invited to have a table and display what they do. All residents will be invited. The idea is to make everyone aware of what is available in the village.

The WI undertook a tidy up around the Village Hall area. The Parish Council were asked if, next year, they would consider organising a village tidy to pick up litter in areas that the WI cannot manage, such as the play area, verges in and around the village, church yard, etc. The WI would provide refreshments in the Village Hall afterwards. It was suggested that such an event is held in April in time for the Best Kept Village judging. Although it would be too late to organise something for this year, perhaps something could be put on Facebook asking residents to clear the area around their property.

ACTION: CLLR JESSOPP

2 Declaration of Interest and requests for dispensations

19.002 No interests were declared and no dispensations had been requested.

3 Apologies

19.003 Apologies had been received from Cllr Mark Leaper and County Cllr Hilary Cox.

4 Minutes of the Meeting held on 17th April 2018

19.004 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Brock proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Luxford and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

5 Matters arising from those minutes for report only

19.005 Notice boards – The Bere Regis Lengthsman has been asked to produce some quotes for the boards.

Village gates – Cllr Allcock reported that the final communication has been received from Tesco Bags for Life. They now have all the relevant information they need to proceed with paying the grant. As soon as the £2,000 is received he will go ahead with producing some schematics.

6 Elections

19.006 To elect the Chair for the coming year

Cllr Andrews proposed Cllr Leaper for the role. This was seconded by Cllr Newman and agreed unanimously. Although not able to attend this meeting, Cllr Leaper had indicated that he would be happy to the role should no-one else wish to stand.

19.007 To elect the Vice Chair for the coming year

Cllr Luxford nominated Cllr Jessopp. This was seconded by Cllr Andrews and agreed unanimously. Cllr Jessopp agreed to accept the role for the coming year.

19.008 To elect representatives for other roles

The list of representatives was reviewed, and various changes made. The Clerk will contact Mrs Jenkins to see if she would still be willing to continue in the role of Kingston Rights of Way Liaison. The revised list will be drawn up and re-issued to all members and the web site updated.

ACTION: CLERK

7 County & District Councillors' Reports

19.009 County Councillor's report

Cllr Hilary Cox was unable to attend but her report had been issued at the Village Meetings in April and is available to view on the Parish Council web site.

19.010 District Councillors' report

The District Councillors' report for the year had been issued at the Village Meetings in April and is available to view on the web site. An additional report regarding the new Dorset Council Shadow Authority was read out and this is also available on the web site.

8 Reports from the Village Meetings and to agree any actions necessary

19.011 Winterborne Zelston Village Meeting

Redwinds and Hope Willows – District Cllr Parker reported that this had been handed to the Enforcement Officer.

Potholes – There are 85 potholes throughout the village. The Clerk will follow up on the previous year's promise to top dress the road surface and County Cllr Hillary Cox will be copied into correspondence. Cllr Cox will also be asked to contact the Zelston Parish Councillors in order to arrange an on-site meeting.

19.012 Winterborne Kingston Village Meeting

There were no matters arising from the meeting requiring action.

9. Finance

19.013 To confirm payment of accounts

The following payments had been requested:

Mrs A Crocker	Wages + expenses	101501	499.15
JSR Treecare	WK Grass cutting + rec ground cut	101502	983.33
Secure Alarms	Bi-annual fire alarm service	101503	102.00
BT	Hub Alarm – May 2018	101504	38.57
S R Perry	Zelston grass cutting – 2017	101505	500.00

The total amount requested from the Precept for the month is £2,123.05.

Cllr Brock proposed the payments are made. This was seconded by Cllr Andrews and agreed unanimously.

19.014 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting.

19.015 To confirm the Annual Governance Statement for the year ended 31st March 2018

The finalised accounts were still with the internal auditor. This item will be postponed until the June meeting.

19.016 To confirm the Annual Account Statements for the year ended 31st March 2018

The finalised accounts were still with the internal auditor. This item will be postponed until the June meeting.

19.017 To confirm the Standing Orders

A copy of the Standing Orders had been issued to all members prior to the start of the meeting. There being no amendments necessary, Cllr Sorrell proposed the Orders are accepted. This was seconded by Cllr Luxford and agreed unanimously.

19.018 To confirm the Financial Regulations

A copy of the Financial Regulations had been issued to all members prior to the start of the meeting. There being no amendments necessary at this time, Cllr Brock proposed the Regulations are accepted. This was seconded by Cllr Allcock and agreed unanimously.

19.019 To confirm the Risk Assessment

A copy of the current Risk Assessment had been issued to all members prior to the start of the meeting. Cllr Sorrell proposed that the current Risk Assessment is accepted. This was seconded by Cllr Brock and agreed unanimously.

10. To consider a grass cutting contract for Winterborne Zelston

19.020 Cllr Sorrell reported that there is currently no-one available to cut the grass in Zelston. Until last year, the village had relied upon volunteers to undertake the work, but this is no longer the case and a more permanent arrangement is needed. In addition, the area is now badly in need of cutting. Cllr Sorrell proposed the contract should now go out to tender, although, due to the size of the area under consideration, rather than produce maps and tender documents, this could be done by putting a notice on the village notice board to see if anyone local was interested in taking on the work. Cllr Allcock seconded the proposal. The Kingston grass cutting contractor will be asked to cut the site in the first instance in order to bring the area back under control. Sorrell will organise putting the notice up and any responses will be discussed at the June meeting.

ACTION: CLLR SORRELL

11. Speed Watch (HA) - update

19.021 Cllr Andrews reported that there seems to have been more vehicles speeding recently but this may be a result of the team not having been out during the first part of the year because of the bad weather. The Community Police Officer is considering a possible new, additional site for the team on the corner of Wind Whistle Farm, north of the Greyhound as this stretch of road is known to suffer from speeding vehicles. His final decision is awaited once various risk assessments have been undertaken.

12 WK Youth Building - update

19.022 Cllr Luxford reported that a new mother and toddler group has started meeting regularly from April. The Hub was hired on three occasions over the last few weekends and some bookings have been taken for the summer. The front door needs to be replaced as the bottom half is rotting and, during periods of heavy rain, water pools on the inside area. In addition, one of the toilets is continuously flushing. Cllr Jessopp offered to look at the toilet. It was noted that a hoover has now been purchased and the area around the building is looking tidier now that the rubbish has been removed. Thanks are extended to Cllr Luxford for all her hard work in keeping the Hub going and for handling all the bookings.

13 Planning Applications & Tree Work Proposals

19.023 To consider planning applications received

2/2017/0523 Limestone Cottage, West Street, WK
Erect single storey extension & detached garage

Approved last month.

14 WK Playground

19.024 Nothing to report.

15 Home Watch/Flood Watch (GH)

19.025 Home Watch - Graham Hyde reported that the Police have set up a new level of Police Community Support – a Police Community Support Inspector (PCSI). Their function is to investigate low level crime although it is not known exactly what this will cover.

Distraction burglaries have been reported at Shaftesbury where criminals have been posing as Water Board officials. There are on-going SCAM telephone calls with callers alleging to be from Santander or BT, asking the recipient to download an app which will then give them access to all areas of the laptop.

19.026 Flood Watch - The river is very high in Zelston and the weed growth is substantial. Until the level drops nothing can be done about clearing the river.

An alert, together with advice, has been issued regarding cyber-crime – backup systems and ensure

16 Parish Councillors' Reports

19.027 Cllr Andrews reminded everyone with hedges alongside pavements to clip them back to allow vehicles full visibility but also to enable pedestrians to use the footpaths safely. She requested an additional dog bin for West Street and will speak to residents within the proposed vicinity to ensure they would be happy for a bin to be placed nearby.

Cllr Langdown reported that he had been in correspondence with a PhD student, following a request for information regarding the Ashley and Strangways families.

17 Correspondence receive since the agenda was set

19.028 Nothing to add.

18 Items for the June agenda

19.029 Winterborne Kingston – fitting the defibrillator into the kiosk.

It was noted that Mary Sanders of Anderson has very kindly volunteered to decorate the Anderson kiosk.

Councillors are reminded to pass any items to the Clerk for inclusion in the June agenda by the 10th June.

There being no further business, the meeting closed at 20:11pm.