

**MINUTES OF THE LOWER WINTERBORNE PARISH COUNCIL AGM HELD ON TUESDAY
16TH OCTOBER 2018 AT WINTERBORNE KINGSTON VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs R Allcock, R Brock, H Andrews, R Sorrell, K Langdown, B Newman,
R Jessopp, L Luxford

Chair: Cllr M Leaper

Clerk: Mrs Amanda Crocker

Also present: 10 members of public

1 Public Participation

19.122 Mr Wrintmore responded to Mr Chichester's proposal for development on the south side of Bagwood Lane. He referred to the minutes of the Parish Council meeting held in August at which Mr Chichester brought his proposal to the Parish Council's attention. At this point, as no official planning application has been received, members are unable to comment but Mr Wrintmore's objections are noted and, as soon as a planning application is received, any response he makes to NDDC planners should also be copied to the Parish Council. It is understood that a formal application has now been submitted but nothing has been received and there is nothing on the Dorset for You website.

Di Lewis asked for an update regarding the grass cutting Mr Smith was approached but was unable to help. A contractor has been appointed on a temporary basis, but some issues have arisen which will be dealt with as soon as possible.

East Street dog bin – this has now been repaired by Mr Derek Andrews and our thanks are extended to him. The bin is currently attached to the fence post rather than on its own dedicated post but it was generally felt that the new location was more appropriate and safer for users.

2 Declaration of Interest and requests for dispensations

19.123 No interests were declared, and no dispensations had been requested.

3 Apologies

19.124 Apologies had been received from County Cllr Hilary Cox, District Councillors Jane Somper and Emma Parker.

4 To consider the co-option of a new Parish Councillor

19.125 It was reported that, now work commitments allowed, David Knapp had requested he is reconsidered as a Parish Councillor. One vacancy still exists on the Council and, despite being advertised, has never been filled. The Parish Council is, therefore, in a position whereby it is able to co-opt. Cllr Jessopp proposed Mr Knapp is co-opted to the Parish Council. This was seconded by Cllr Luxford and agreed unanimously. Mr Knapp was invited to join the Parish Council.

5 Minutes of the Meeting held on 18th September 2018

19.126 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Allcock proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Langdown and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

6 Matters arising from those minutes for report only

19.127 Dog bin post was completely broken but the bin has now been tied to the kissing gate. It will be left like this and monitored to ensure it is emptied.

Notice boards – still awaiting quotes.

ACTION: CLLR LANGDOWN

Zelston grass cutting – the contractor has been asked to continue with the work until a new contract is drawn up and put in place.

Abbotts Court Farm – this is now in the hands of the NDDC Enforcement Officer.

7 County & District Councillors' Reports

19.128 County Councillor's report

Cllr Hilary Cox was unable to attend, and no report was available.

19.129 District Councillors' report

A copy of the District Councillors' report had been issued to all members prior to the start of the meeting.

8 Finance

19.130 To confirm payment of accounts

The following payments had been requested:

CR Oakton	Zelston grass cutting 25/6 & 13/9/18	101535	145.00
Came & Co	Insurance renewal 9/11/18-8/11/19	101536	1505.02
DAPTC	Clerks seminar	101537	20.00
A Crocker	Wages + expenses	101541	490.58
DCC	3 x traffic surveys	101542	480.00
BT	Hub alarm – October 2018	101543	31.08
PKF Littlejohn	External audit Ye 31.03.18	101544	240.00
K Langdown	Kiosk & Hub repairs	101545	788.24
JSR Treecare	WK grass cutting	101546	833.33
CR Oakton	Zelston grass cutting 2/10/18	101547	80.00

The total amount requested from the Precept for the month is £4613.25.

Cllr Norman requested that, as the grass cuttings had not been taken away and the overall work was not satisfactory, together with the fact that the quote was for £50 a cut and not £80, the second payment of £80 should be withheld.

The water situation in the Hub is now being monitored on a weekly basis and there have been no further large volumes of water usage. In the meantime, the tap outside the building will be checked to see if it can be isolated.

Cllr Andrews proposed the payments are made. This was seconded by Cllr Luxford and agreed unanimously.

19.131 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting.

19.132 To consider the quotation received for the repairs to the tomb at Winterborne Kingston cemetery, amounting to £1,260.00

A copy of the quotation had been issued to all members prior to the start of the meeting. Cllr Jessopp proposed the work is carried out. This was seconded by Cllr Brook and agreed unanimously. The Clerk will contact the stone mason accordingly.

ACTION: CLERK

19.133 To arrange a meeting date for the Finance Working Party

The Working Party consists of Cllrs Sorrell, Newman, Jessopp, Allcock and Leaper, together with the Clerk. A suitable date will be arranged, and the draft budget submitted to the November meeting.

Cllr Andrews presented the meeting with an invoice for the hire of the village hall to be taken into consideration. This will be included on the November agenda for discussion and a letter will be sent to the Village Hall committee accordingly.

ACTION: CLERK

9. Speed Watch (HA) - update

19.134 To consider the proposed locations of the SID posts

Cllr Andrews queried the reasoning behind having to have the extra traffic surveys carried out and why the cost is £1,000 more than originally quoted. It was explained that the £800 cost for the installation of the three posts had been omitted from the original quote and the additional traffic surveys were a requirement from Highways for each location of the SID to prove that a problem did exist. All three surveys returned positive results.

Copies of the proposed locations for each of the posts had been issued to members prior to the start of the meeting. It was suggested that, rather than send official letters to each of the residents affected by the positioning, councillors will contact them informally in the first instance. Cllr Langdown will speak to the resident regarding the North Street SID. The location of this SID needs some further consideration as members felt it might be better located further into the village. Cllr Andrews will speak to the residents on West Street and, once this has been done and confirmed, the Clerk will then send letters confirming the work.

ACTION: CLLRS ANDREWS & LANGDOWN & CLERK

19.135 Speed watch update

Cllr Andrews attended the Speedwatch Conference on the 22nd September and discussed the 30mph speed limit through the village. She has also spoken to the Wyatt Homes representative today regarding the moving of the 30mph limit to the northern end of the village. Both signs are now 5m further up the hill than they were originally. There are so many near misses with vehicles exiting Windwhistle Farm that further consideration needs to be given to the start of the speed limit at this end of the village.

Cllr Andrews reported that she has recently responded to a Facebook post in which a resident stated they had something thrown at their car whilst they were travelling through the village. Her comment

referred to how dangerous such an action was and that it could have caused an accident. Not unsurprisingly, this then led to a flurry of other comments.

Residents had continued to express concern regarding the perceived speed of vehicles along Marsh Lane. It was noted that this road runs parallel to the A31 which is 40mph whilst Marsh Lane is 60mph. Residents have been told that they need to go through the Parish Council to have the speed reduced. The Clerk reported that a request had already been submitted to Highways to consider reducing the speed limit. The response was that this road is not the diversion route for the A31 and, with regard to the nature of the road, although the national limit is set, highway users should drive to the conditions of the road and be aware of any potential hazard or issue. Unlike the A31, there have never been any recorded accidents or fatalities on Marsh Lane and this section of the road will not meet the criteria for the speed limit to be changed.

10 WK Hub update

19.136 To consider the expenditure in respect of new flooring in the Hub

Cllr Luxford had, as requested at the September meeting, obtained more quotes for the replacement flooring – Wessex Carpets £1600, Hardy Carpets £1490, MB Carpets £1480 all for carpet; and, with vinyl flooring, Wessex Carpets at £1908, MB Carpets £1980 and Hardy Carpets £2160 – all VAT inclusive.

Cllr Knapp felt it needed doing as the current flooring was becoming a trip hazard and it will need addressing sooner rather than later. Cllr Luxford proposed that a carpet is put down. This was seconded by Cllr Knapp.

In favour 6; against 1; abstain 1.

Cllr Luxford will proceed with the quote received from

Cllr Luxford asked what was happening about the exterior lighting. The following was agreed at the February 2018 meeting:

‘Cllr Leaper reported that he, Derek Andrews and the Clerk met at the Hub to consider possible ways forward regarding external lighting and heating. It was agreed that the external security light will be raised 3’ and pointed down in order to avoid affecting nearby residents. This will be at a cost of £102.’

This work was charged for in March 2018.

11. To consider future uses of the Recreation Ground

19.138 Cllr Newman met with the Trees for Dorset liaison and the proposal is to plant 70 trees – 2 rows of beech and oak, going down from east to west and at right angles to this will be hornbeam and silver birch, surrounding a central area of apple trees. The aim is to plant these on Saturday 1st December, prior to which the brambles will need to be removed and the fence taken down. The fence between this area and the horse will also need to be replaced with proper stock fencing before the trees are planted.

This work will need to be carried out by a working party to be run by the Parish Council. Cllr Langdown said it would be difficult to clear brambles at this time of year. It was suggested that they could be cleared now and topped in the spring. The Trees for Dorset group will accommodate whatever we feel can be done.

The full cost is £400 of which Trees for Dorset will pay 50%. Rachel Palmer is the contact for trees for Dorset.

Cllr Allcock felt this was too good an opportunity to miss.

Cllr Newman proposed that we pay the £200 and we go for the 1st December planting. This was seconded by Cllr Allcock.

Cllr Allcock will organise the work party.

ACTION: CLLR ALLCOCK

13 Planning Applications & Tree Work Proposals

19.139 To consider planning applications received

There were no plans for discussion at this time.

14 WK Playground

19.140 The independent inspection was carried out a week ago and the report submitted to the Clerk and copies sent to all members prior to the start of the meeting. Some areas of work were highlighted:

- There is some gapping between the surfacing and edging
- The mole holes need to be filled.
- There is some build up of moss on the play area surfacing
- The fence is rotten in places and needs repairing.

Cllr Langdown reported that he had sprayed the area below the rails to remove the mould and would be replacing the bottom rail of the fence.

ACTION: CLLR LANGDOWN

It is also necessary to fill some of the gaps in the flooring with top soil or sand. This can be done when the working party is on site working on the tree area.

Cllr Knapp proposed that we consider installing some additional equipment. This will be discussed at the November meeting.

15. Telephone kiosk and defibrillator updates

19.141 Anderson has got the paint and it is understood that the work is now in hand. Once completed, the paint will be passed to Kingston and, as soon as the kiosk is repainted, the defibrillator can be installed.

16 Home Watch/Flood Watch (GH)

19.142 Flood Watch - Graham Hyde has contacted Charborough Park and they have now cleared their section of the river. Mr Burgess has his contractors lined up ready to carry out his section of the work. The Parish Council still need to get the bank cut between the bridge in North Street and Sackville Street; and the EA will do the section of the river from The Greyhound to Stoney Lawn. The construction, noted at the September meeting, that had been put in the river near the Greyhound was the result of an elderly resident misunderstanding the letter sent by the Parish Council. She felt that she had to do it as the bank had partly collapsed and she got someone in to repair the bank with concrete. This has now been resolved but the annual letter sent by the Parish Council may need to be amended.

19.143 Rita Burden reported that a working party was held on Saturday 13th October. There was a good turnout and lots of debris from the trees that came down over the winter months was dealt with.

17 Parish Councillors' Reports

19.144 Cllr Brock – attended planning seminar in Dorchester last week. It is understood that the on-line system of reporting is likely to be turned off in the near future for a short time. The dates will be notified as soon as they are known.

Cllr Andrews – residents had asked why we have not got Silent Soldiers. The Clerk reported that the silhouettes are available at a cost of about £200 each but those in the village of Bere Regis had been made by the Scout Group. This is something that could be considered in the future. For this year, Cllr Andrews will put the lamppost poppies out again.

Cllr Langdown – rubbish in cemetery. The existing container is nowhere near big enough. We need to consider paying someone to remove it. It was noted that the bin was originally emptied by the bin men when the one outside the play park got emptied but this no longer seems to be happening. It was suggested that a garden waste bin is purchased. The Clerk will contact DWP.

ACTION: CLERK

Cllr Jessopp – noted there are also moles on the recreation ground. The 30mph signs at West Street are very faded and need replacing – this will be brought up with Highways on Friday morning. Projector - £350 for budget.

18 Correspondence received since the agenda was set

19.145 Nothing to add.

19 Items for the agenda

19.146 - frequency of meeting for the future.
- Zelston received the Runner Up award in the Best Kept Village Awards for previous winners and received a cheque for £50. Congratulations are extended to them for all their hard work.

Councillors are reminded to pass any items to the Clerk for inclusion in the November agenda by the 10th November.

There being no further business, the meeting closed at 8.25pm.