

**MINUTES OF THE LOWER WINTERBORNE PARISH COUNCIL AGM HELD ON TUESDAY  
18<sup>th</sup> SEPTEMBER 2018 AT WINTERBORNE ZELSTON VILLAGE HALL, COMMENCING 7pm**

**Present:** Cllrs R Allcock, L Luxford, K Langdown, B Newman

**Chair:** Cllr Jessopp

**Clerk:** Mrs Amanda Crocker

**Also present:** 4 members of public, including District Cllrs Emma Parker and Jane Somper

**1 Public Participation**

19.100 Churchyard – The Winterborne Kingston churchyard had been examined as part of the church’s quinquennial inspection. The churchyard was closed several years ago and handed to the Parish Council. This means that the safety of the tombs is the responsibility of the Parish Council. The inspection noted one particular table-top tomb as collapsing inwards. The tomb in question dates to 1835 and there are no known, living family members. The tomb is listed by Historic England and it is the responsibility of the Parish Council to, primarily, make it safe. A stonemason has attended the site and we await quotes for having any work to be carried out.

**2 Declaration of Interest and requests for dispensations**

19.101 No interests were declared, and no dispensations had been requested.

**3 Apologies**

19.102 Apologies had been received from Cllrs Ron Sorrell, Mark Leaper, Helen Andrews, Richard Brock and County Cllr Hilary Cox.

**4 Minutes of the Meeting held on 21<sup>st</sup> August 2018**

19.103 A copy of the minutes had been issued to all members prior to the start of the meeting.

Item 5 – A letter needs to be sent to the contractor asking them to carry out the work on the Zelston grass cutting until the end of the season. The Clerk will arrange this.

**ACTION: CLERK**

Cllr Langdown proposed the minutes to be a true and accurate representation of the meeting. This was seconded by Cllr Newman and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

**5 Matters arising from those minutes for report only**

19.104 The riparian letters have all been issued and the Clerk has spoken to our contractor regarding the cutting of the river bank.

Zelston grass cutting – Cllrs Newman and Jessopp will liaise regarding the production of a formal specification.

**ACTION: CLLRS JESSOPP & NEWMAN**

Sound system in the Hub has now been installed and is working well.

Dog bin on West Street – a response has now been received from DWP saying that their policy is not to service any new dog bins unless they were part of the original stock transferred from NDDC to

DWP. This bin would not be. They have suggested that, rather than put in another dog bin, we consider a small litter bin. As a new bin the emptying would be chargeable to the Parish on each occasion it was emptied at the appropriate commercial rate.

Dog bin on East Street – this is still awaiting repair.

Notice boards – awaiting quotes.

Purchase of SID – the additional traffic monitoring surveys have been requested. It is a requirement to have these undertaken before the SID can be purchased and the locations for use agreed upon.

## **6 County & District Councillors' Reports**

### **19.105 County Councillor's report**

Cllr Hilary Cox was unable to attend, and no report was available.

### **19.106 District Councillors' report**

District Cllr Parker reported the Shaping of Dorset Council programme board has been widened to include officers from the leadership teams of the 6 Dorset Area Councils and meets on a weekly basis

No decision has been made on the use of the current buildings or where services will operate from in the future, although South Walks House in Dorchester will be the registered address for the new council.

It was noted that, once the new council is in place, instead of 2 District Councillors and 1 County Councillor, the Parish Council will have one link to the new council.

## **7. Finance**

### **19.107 To confirm payment of accounts**

The following payments had been requested:

Secure Alarms	Annual burglar alarm check on tractor shed	101529	24.00
BT	WK Hub alarm – September 2018	101530	36.91
R Jessopp	Sound system re Hub	101531	249.00
JSR Treecare	WK grass cutting	101532	833.33
G Hyde	Storage covers for sand bags	101533	27.02
A Crocker	September wages + expenses	101534	470.06

The total amount requested from the Precept for the month is £1,640.32.

Cllr Luxford proposed the payments are made. This was seconded by Cllr Allcock and agreed unanimously.

### **19.108 To confirm the reconciliation of accounts and position against budget**

A copy of the reports had been issued to all members prior to the start of the meeting.

19.109 To consider items to be included in the 2019/20 budget

Cllr Langdown – proposed SIDs for Winterborne Kingston – the cost may be higher by £1,000 than originally discussed. As there were one or two items that had not been included in the original costings - £400 for additional speed monitoring surveys and about £800 for the new posts.

Village gates – the recycled village gates were very expensive compared to the grant we have received. However, if normal wooden farm style gates are used, it may leave a small amount of money over, which can then be transferred to the cost of the SIDs. Cllr Langdown suggested using a fence rather than a gate – a 4’ x 6’ fence would cost £119.70 + VAT.

Cllr Allcock reported that he had originally thought of traditional farm house gates. These would then need to be painted in white. The alternative would be a fence structure which would then also be painted. Following a canvass of the members of the public present, the preference was for the farm yard gate type style.

Highways will be approached for their approval. The Clerk will contact Joe Allan, DC Highways. Cllr Allcock proposed beginning with the wooden gates and ask about reusing the village signs. This was seconded by Cllr Luxford and agreed unanimously.

**ACTION: CLERK**

**8. Speed Watch (HA) - update**

19.110 Cllr Andrews was not presented but had submitted the following report which was read out by Cllr Allcock.

Cllr Andrews went out with a member of the Dorset Safety Team on the morning of Wednesday 22<sup>nd</sup> August. This is a pilot scheme which will be rolled out across the county. The result was 2 motorists were travelling in excess of 40mph and would receive an immediate fine and 3 points on their licence. 3 others were above 36mph and would be offered the Drivers Awareness Course at a cost to themselves.

Cllr Andrews will be attending a Community Speedwatch Conference on Sunday 22<sup>nd</sup> September at the Police HQ at Winfrith. The Police & Crime Commissioner, Martyn Underhill, and Chief Constable, James Vaughan, will both be there, together with officers from the Road Safe Alliance.

**9 WK Hub update**

19.111 To confirm the shortened version of the booking form

Cllr Luxford reported that the Hub was going well. She is still waiting to hear whether or not the drama group intend booking the hall.

A copy of a shortened version of the booking form had been issued to all members prior to the start of the meeting. Cllr Luxford proposed this application form is accepted for all those wishing to book one-off events. Those holding regular bookings will be required to complete the longer form and submit the various copy documents required. This was seconded by Cllr Allcock and agreed unanimously. The booking form will be posted on to the web site.

**ACTION: CLERK**

19.112 To consider spending £1,908.00 inc. VAT on new carpets

Now that a regular amount of money is being generated, it is worth keeping the interior looking its best. The central carpet area is in desperate need of replacing. Cllr Luxford has received a quote from

Wessex Carpets for £1,908 to remove the existing carpet, prepare the floor and replace with heavy duty vinyl.

As this is a sizable cost and the Hub is not generating a huge amount of income yet, members felt that two further quotes should be obtained before any decision is made. Cllr Luxford will look into this and bring the quotes back to the October meeting.

**ACTION: CLLR LUXFORD**

## **10 To consider future uses of the Recreation Ground**

19.113 Cllr Newman reported that he will organise the meeting with the group regarding trees. It was proposed that the trees would be planted during National Tree Week at the end of October. The cost is no more than £300 of which half will be paid by Cllr Newman's contact. He will obtain further details and report back to the October meeting.

**ACTION: CLLR NEWMAN**

## **11 Planning Applications & Tree Work Proposals**

### 19.114 To consider planning applications received

There were no plans for discussion at this time.

It was noted that two trees that had been blown over across the river have been removed.

## **12 WK Playground**

19.115 Play area inspection will take place next week free of charge.

The holes in the recreation ground still need filling. Cllr Leaper has offered to obtain the top soil and a work party will then be arranged.

Cllr Langdown will arrange for the bottom rung to be replaced on the play area fence.

## **13 Telephone kiosk and defibrillator updates**

19.116 We still await the Anderson kiosk to be painted before the Kingston one can be painted. The defibrillator can then be installed.

## **14 Home Watch/Flood Watch**

19.117 Home Watch - Nothing to report.

19.118 Flood Watch – Graham Hyde reported that the new covers are now in situ covering the sand bags. The use of the site has been re-affirmed by Savills who are now running the Estate and they have agreed that some of the sand can be moved under cover.

The stretch of river in Winterborne Kingston is a mess but most of the problem is on the house side. The Clerk will chase the contractor to cut the bank belonging to the Parish Council.

Someone has tried to build up the bank on their property alongside the Greyhound but have only succeeded in restricting the flow. Graham will have a look and report back.

Rita Burden reported that Zelston have planned their river tidy for October 13<sup>th</sup> by which time, any water will have drained away.

Pollution at Zelston – this may have been caused by the quantity of geese on the river but may also be caused by the issues reported at previous meetings. The Angling Club have informed local residents that they intend using starting pistols and shot guns, primarily to scare the geese but, if needed, to kill as well. The Police will be advised before any shooting takes place and the numbers destroyed will be kept to a minimum. The key objective is to move the geese from the lake.

## **15 Parish Councillors' Reports**

19.119 West Street dog bin - WK Facebook page – it was reported on the page that someone has said they work for the company and would be willing to arrange to have the bin emptied once it is fitted. Councillors were asked to see if they could find the post and obtain the person's details.

Abbots Court Farm deliveries – a complaint has been submitted to the NDDC Enforcement Officer, but no response has been received. The Clerk will follow this up with Drax Estate.

**ACTION: CLERK**

Farm machinery – vehicles travelling quickly through village and damaging property. A letter will be sent to the contractors – Drax Estate – asking them to take more care.

Trees in the church yard – Annabel Shaxton has asked if some work can be carried out on the trees overhanging the church roof and Church Lane. Some of the trees need crown reduction. Cllr Jessopp will obtain some quotes for the October meeting.

**ACTION: CLLR JESSOPP**

## **16 Correspondence receive since the agenda was set**

19.120 Nothing to add.

## **17 Items for the October agenda**

19.121 Frequency of meetings.

Councillors are reminded to pass any items to the Clerk for inclusion in the October agenda by the 10<sup>th</sup> October.

There being no further business, the meeting closed at 8.00pm.