

**MINUTES OF THE LOWER WINTERBORNE PARISH COUNCIL AGM HELD ON TUESDAY
14th MAY 2019 AT WINTERBORNE KINGSTON VILLAGE HALL, COMMENCING 7pm**

Present: Cllrs L Luxford, H Andrews, K Langdown, B Newman, D Knapp

Chair: Cllr R Sorrell

Clerk: Mrs Amanda Crocker

Also present: 5 members of public

1 Public Participation

20.001 It was reported that a resident had planted daffodils on the verge about a meter in front of the gates on the Bere Regis side end of the village. During April/May they had been cut back, thus damaging the potential for future years' growth. The Clerk will check to see who has carried out the cutting and, should it be our contractor, they will be asked to refrain from cutting the daffodil leaves until a suitable time has elapsed.

ACTION: CLERK

Village gates – The same resident commented that she felt the village gates, now installed, were so insignificant, you cannot see them, and they would do little to prevent vehicles from speeding. There was a general consensus that the village gates were not as had been anticipated and a full breakdown of the cost would be determined. It was noted that the purpose of the gate is to give motorists the impression of entering a controlled area. It is important that the grass either side of them is kept neat and tidy at all times. The Clerk will contact the contractor and ask him to extend his cutting regime to include a length of verge either side of the signs.

ACTION: CLERK

However, the SID is doing some good.

Corner of Bush Park and East Street the splay needs to be cut. *Post meeting note: According to the information supplied on Dorset for You, this area is the responsibility of Dorset Highways. A report has now been submitted.*

2 Declaration of Interest and requests for dispensations

20.002 No interests were declared, and no dispensations had been requested.

3 Apologies

20.003 Apologies had been received from Cllrs Ross Jessopp, Roy Allcock, Richard Brock, Dorset Councillor Emma Parker.

4 Minutes of the Meeting held on 18th April 2019

20.004 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Knapp proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Langdown and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

5 Matters arising from those minutes for report only

20.005 Verge in front of gates to the northern end of the village needs to be cut.

Hedge along West Street needs to be cut. It is understood that the hedge may be owned by the Church.

6 Elections

20.006 To elect the Chair for the coming year

Cllr Knapp proposed Cllr Jessopp for the role. This was seconded by Cllr Langdown and agreed unanimously.

20.007 To elect the Vice Chair for the coming year

Cllr Newman nominated Cllr Sorrell. This was seconded by Cllr Knapp and agreed unanimously.

20.008 To elect representatives for other roles

This will be held over until the June meeting.

ACTION: CLERK

7 Dorset Councillors' Reports

20.009 County Councillor's report

Cllr Emma Parker was unable to attend the meeting but had forwarded a copy of her report which had been issued to all councillors prior to the start of the meeting.

8 Reports from the Village Meetings and to agree any actions necessary

20.010 Winterborne Zelston Village Meeting

Minutes to be reviewed at the June meeting.

20.011 Winterborne Kingston Village Meeting

Minutes to be reviewed at the June meeting.

9. Finance

20.012 To confirm payment of accounts

The following payments had been requested:

DAPTC	Annual subscription	101586	338.72
BT	Hub alarm -	101587	117.86
Mrs H Andrews	WK kiosk upgrade costs	101588	33.57
DC Pension Fund	May contribution	101589	121.00
Cheap Printing	Cemetery signage	101590	21.60
Zelston Village Hall	Hire fees April 2018 to February 2019	101591	40.00
JSR Treecare	WK grass cutting May 2019	101592	833.33
Mrs A Crocker	Wages + expenses	101593	452.37

The total amount requested from the Precept for the month is £1,958.45

Cllr Andrews proposed the payments are made. This was seconded by Cllr Knapp and agreed unanimously.

20.013 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting.

Cllr Sorrell suggested that, rather than issue the reconciliation at each meeting, two councillors review the accounts with the Clerk on a quarterly basis and bring them back to the meeting.

20.014 To confirm the Annual Governance Statement for the year ended 31st March 2019

A copy had been issued to all members prior to the start of the meeting. Each statement was reviewed and individually acknowledged. Cllr Luxford then proposed that the Annual Governance Statement is accepted. This was seconded by Cllr Andrews and agreed unanimously. The Statement was then signed by the Chairman and Clerk in the presence of the meeting.

20.015 To confirm the Annual Account Statements for the year ended 31st March 2019

The finalised accounts were still with the internal auditor. This item will be postponed until the June meeting.

20.016 To confirm the Standing Orders

A copy of the Standing Orders had been issued to all members prior to the start of the meeting. There being no amendments necessary, Cllr Knapp proposed the Orders are accepted. This was seconded by Cllr Luxford and agreed unanimously.

20.017 To confirm the Financial Regulations

A copy of the Financial Regulations had been issued to all members prior to the start of the meeting. There being no amendments necessary at this time, Cllr Andrews proposed the Regulations are accepted. This was seconded by Cllr Knapp and agreed unanimously.

20.018 To confirm the Risk Assessment

A copy of the current Risk Assessment had been issued to all members prior to the start of the meeting. Cllr Knapp proposed that the current Risk Assessment is accepted. This was seconded by Cllr Langdown and agreed unanimously.

10. Traffic Management (HA) - update

20.019 Cllr Andrews reported the team had carried out Speedwatch on the 13th May and there seemed to be more speeding than normal. The team were stood at the northern site and it is of concern that they are slowing down past the SID and speeding up as they get to the Greyhound area.

The SID is now in and Cllr Andrews, Mr Andrews and Cllr Langdown have all received training on how it should be installed and when it should be moved. Cllr Langdown is keeping a record of when the SID has to be moved and is taking the recordings from the device.

Cllr Andrews has queried the cost of the village gates as we were told the cost included traffic management and there was not any. All that was put up was a sign. The Clerk has requested a full breakdown of the cost and this should be received within the next fortnight.

11 WK Youth Building - update

20.020 Cllr Luxford reported the Scout camp went well.

A new group will be using the Hub every Saturday evening for the next few months.

Still awaiting the carpet to be changed but this is down to the insurance claim from the fitters. It will happen but will take a little longer than anticipated.

The PAT testing is now due and a light needs to be changed in the toilets. Mr Andrews will be asked to deal with both items.

12 Planning Applications & Tree Work Proposals

20.021 To consider planning applications received

2/2019/0425 Mobile home known as Hope Willow, A31 Main Road, Winterborne Zelston
Change of use of land to station mobile home to provide temporary accommodation for agricultural worker (retrospective)

Cllr Newman felt they are eligible because they are agricultural workers. Objects on the basis of its location. It is out onto a very dangerous road – the A31. It is close to the river at the rear and there is no provision for the disposal of the chicken waste. The whole application does not seem to make sense. Highways England state that the access is substandard but subsequently state it is a three year trial. There is no evidence of any agriculture taking place on the site – no chickens. The Clerk will submit an objection.

ACTION: CLERK

13 WK Playground & Recreation Ground

20.022 Cllr Knapp reported that everything is in working order and the site is well maintained.

The recreation ground is being cut weekly but there is some mole activity and the pest controller will be informed. Dog walkers are also respecting the area and clearing up after their dogs.

14 Home Watch/Flood Watch (GH)

20.023 Home Watch - Graham Hyde said there was nothing to report.

20.024 Flood Watch – Graham Hyde felt that the chickens at the proposed change of use, will cause issues downstream in Zelston as it is nitrate. The water levels are dropping. He has been in touch with Henry Quinney who is keen to give a presentation to the residents about the geology of the area and the ecology of the site. Cllr Newman suggested that he is invited to a Zelston meeting, especially in lieu of the springs between Kingston and Zelston.

Graham will invite him to attend the June meeting at Zelston.

Rita – the Zelston water levels are dropping and she had recommended that we need to look at the flow of the river as it is silting up a little. She does not wish to stand as flood warden for the coming year.

15 Parish Councillors' Reports

20.026 Cllr Knapp reported that a gentleman at Broad Close has complained about the grass cutting to the Synergy contractor on 3rd May. The contractor needs to undertake more care and diligence whilst working as the cars are being covered by grass trimmings, dog mess and stones.

Cllr Newman reported that a number of residents have complained about the use of the paddock. It is part of Middle Farm and it is intended that it will be used for different events. It is being advertised for weddings and other events up to 1am. Nothing has happened on the site to date. The other issue raised is, because the price of hiring the field is low, they are concerned that travellers may use the field and not leave. We will monitor the situation.

Cllr Andrews reported that the Kingston kiosk is now finished. Derek Andrews has made a very good job of the refurbishment. Our grateful thanks are given to both Helen and Derek for all the work they have done to bring this about.

The river opposite the Greyhound is very untidy and needs clearing. The verge outside Plumbley Meadows needs to be cut. The hedge coming out of Church Street is also overgrown and causing visibility issues and is encroaching on the path.

White Post junction continues to be an issue. Cllr Andrews suggested the speed limit is reduced to 40mph down through the area. This will be put on the agenda for discussion at the June meeting.

Cllr Langdown reported that the SID is working well. He asked if we could write to Wyatt Homes and ask them to remove their Oakborn signs from around the village. The brambles at the new orchard have been sprayed three times.

16 Correspondence receive since the agenda was set

20.027 Nothing to add.

17 Items for the June agenda

20.028 Councillors are reminded to pass any items to the Clerk for inclusion in the June agenda by the 10th June.

There being no further business, the meeting closed at 20:02pm.